



# INTERNATIONAL ASSOCIATION of SHRINE YACHT CLUBS



## IASYC PROCEDURE MANUAL

## INDEX FOR IASYC PROCEDURE MANUAL

2017-1	Appointment Procedure
2017-2	Appointed Officer's Duties
2017-3	IASYC Appointed District Commodore's Duties
2017-4	IASYC Appointed Port Captain's Duties
2017-5	Sample Congratulation Letter for Appointees
2017-6	Appointees Information Sheet
2017-7	Sample Press Release for Appointees
2017-8	Recruiting Information
2017-9	To Assist Masonic/Shrine Membership Development
2017-9A	To Assist Masonic Family Day in Membership
2017-10	A Simple Procedure in Organizing a Local Shrine Mariners Club
2021-11	IASYC Application for Membership
2017-12	Is Your Shrine Club Going Dark?
2017-13	IASYC Donation to Shrine Transportation Fund.
2017-14	IASYC Sample Shrine Temple Recruiting Ad
2017-15	IASYC Sample Shrine Temple Recruiting Ad
2017-16	IASYC Letterhead
2017-17	Shrine Temple Mariners Club Recruiting Ad
2017-18	Local Mariners Club Procedure Prior to Meeting
2017-19	Local Club Membership Dues Notice
2017-20	IASYC Regional Map (2018)
2017-21	IASYC Regional Map Appointees
2017-22	Mid-Winter Sign Up Sheet Sample
2017-23	Mid-Winter Meeting Schedule Sample
2017-24	Mid-Winter Announcement Sample
2017-25	Imperial Announcement Sample
2017-26	Imperial Sign-up Sheet Sample
2017-27	IASYC New By-Laws (2018)
2018-28	Order of Business & Rules of Order
2018-29	Officers Timeline
2018-29A	Basic Rules IASYC Time Line
2018-29B	Bridge Time Line
2018-30	IASYC Chain of Command
2018-31	IASYC Bridge Head Table Seating
2018-32	IASYC Shirt Order form
2018-33	Phone Congratulation to New IASYC MEMBER
2018-34	Phone Presentation for Non Payment of Dues
2018-35	PROCEDURE MANUAL COVER
2019-36	Appointees Shoulder Board Club
2017-36A	Lifetime Membership Pin
2017-36B	IASYC Membership Jewel
2021-37	IASYC PROCEDURE MANUAL INDEX
2021-38	IASYC MAP 11_2020
2021-39	Yachtsman Contents
2021-40	Lifetime Membership Package

# IASYC HISTORY

IASYC History has been defined as the ideas, acts and events which shape the future. The IASYC has been shaped by its history and to understand the present more fully, we must first look back into our past. Seldom does the Complete story of an organization's history has come down from the records available as well as by word of mouth from those who still recall those days. The Commodores of Almas, Boumi Crescent, Kena, LuLu, Nur and Salaam Shrine Yacht Clubs met at Cherry Hill, New Jersey in the spring of 1968 and determined that a Shrine Yachting Association on a national scale comprised of various Temple Yacht Clubs was needed to promote further the close relationships that existed within the MidAtlantic area on a wider scale among all Shrine boaters. They felt that the Shrine Yachting camaraderie could be expanded beyond the scope of the Mid-Atlantic region. A rendezvous was held in Atlantic City in September of that year with a similar rendezvous held each fall since then in connection with the Mid-Atlantic Shrine Association Convention. Of course, the initial Association had no official standing nor recognition, one of the primary aims was to develop an organization with prestige and with value to the Shrine. Those commodores who initiated the original move to form an Association were Noble Nelson Lyle of Almas Temple, Noble Warren Bonser of Boumi Temple, Noble Charlie Zig of Crescent Temple, Noble Tom Crouch of Kena Temple, Noble Karl Bennung of LuLu Temple, Noble Lefty Logan of Nur Temple and Noble Charlie Ulrich of Salaam Temple. Noble Phil Loomis is due recognition for having designed the IASYC flag and for developing the initial By-Laws of the Association. It was not until April 17, 1973 that the Board of Directors of the Imperial Council officially recognized the International Association of Shrine Yacht Clubs and gave permission for it to continue in existence after January 1, 1973. In the words of Imperial Potentate Henry B. Stubby, "The Chairman of the Jurisprudence and Law Committee has reviewed your By-Laws and recommended them for approval, which I hereby grant" There was a great deal of effort involved in bringing a group in the Mid-Atlantic Shrine Association, as there were twenty-four Temples in that Association, and not all had Temple Yacht Clubs. These men established rendezvous which took place at the time of the annual MidAtlantic Shrine meetings, at which time there was a parade of decorated boats that had come from great distances with their boats. Rules and regulations had to be drawn up for the parade. Boat decorations had also become a part of the judging process, all of which became part of the records of the Association. At the Fall 1973 rendezvous, the first officers of the newly organized IASYC were selected. Noble Karl Bennung Jr. was named the International Commodore with Noble Warren Benser and Noble Charlie Ulrich named as the International Vice Commodore and Rear Commodores respectively. Noble Walter Faust was the Secretary and Noble George Oed, Treasurer. These first officers of the IASYC were successful in working with Imperial Potentate Henry B. Stuby in gaining recognition for the IASYC as an official group within the Imperial Council. At the 100th Imperial Council Session in Atlantic City on June 24th, 1974, the first official meeting of the IASYC since it had been approved by the Imperial Council was held. A rendezvous was scheduled for September 1974 in Baltimore, Maryland, in conjunction with the Mid-Atlantic Shrine Association in Washington, D.C. At the meeting special thanks was given to the original Commodores and other enthusiastic member who had displayed such zeal in the founding of the organization. Among those recognized were Noble Nelson Lyle, Noble Warren Benser. Noble Charlie Zig, Noble Tom Crouch, Noble Karl Bennung, Noble Lefty Logan, Noble Charlie Ulrich, Noble Phil Loomis, Noble Walter Faust and Noble George Oed. The Mid-Atlantic Shrine Temple Yacht Clubs, being the originators of the Association were most active in their endeavors to create and maintain strong ties among the member clubs. They

had very active cruising groups and Shrine burgees were flown from the staffs of their boats up and down the Atlantic seaboard from Nantucket to Cape Kennedy. In addition, there were many cookouts and contests to name the Princesses and Queens of the Chesapeake. Each of the Mid-Atlantic Shrine Yacht Clubs had an annual Commodore's Ball or a Change of Watch party. This was a tradition where the different Yacht Clubs invited all the other club Commodores and their officers, this creating many friendships. Wherever Shriner's plied the seas displaying their banners and insignia, attention was drawn to them from other boaters who recognized the symbols and out of curiosity approached the Shrine skipper asking questions. It was not long before the membership began to grow and more interest Shrine boaters from other Temples requested membership in the IASYC. This led to several of the newer members in other Shrine Temples organizing Yacht Clubs in their own Temples with applications coming in from these newly organized Temple Yacht Clubs to affiliate with the IASYC. The Florida area Temples soon had a number of Temple Yacht Clubs throughout the state and they formed an all-Florida Association. As they grew in size, the individual Temple Yacht Clubs affiliated with the IASYC. The idea began to catch on with other Shrine boaters in other areas and as the IASYC met during the Imperial Sessions and conducted their annual meeting along with a hospitality room open for visitors, as well as having a boat in the traditional parade staffed by the officers of the Association garbed in their nautical uniforms brought more and more attention to the organization from Shrine boaters to Shrine Temples all over the country. Boating fever developed among boating Shriners and soon Temple Yacht Clubs sprang up and down the Pacific Coast, inland to the Great Lakes area and in the middle of the country as well. It spread to the Canadian Temples where several clubs developed and soon affiliated with the IASYC. Much of the growth of the organization in the development of new Temple Yacht Clubs and their affiliation with IASYC during the period of the late 1970's and 1980's was due to a number of the IASYC skippers taking their boats on different cruises visiting various areas. Nautical attention was drawn to the Shrine Flags flying from the yardarms and staffs of their vessels. This generated a great deal of interest with our skippers visiting the Temple and creating friendships with other Shrine skippers. One of our visiting skippers, Commodore George Frohlich who headed IASYC in 1984 logged many nautical miles as he traversed the eastern seaboard; the Great Lakes, waters off Florida and even the Pacific northwest on various boats, doing a selling job along the way. George soon became known as the "goodwill" ambassador of IASYC. In those days IASYC secretary Noble Ken Bellinger answered every inquiry received, visiting a number of the mid-west Temples and spread the word wherever he went. Ken was succeeded by Noble Gene Dangerfield who combined the offices of Secretary/Treasurer into one. He computerized all our data and in his large motorhome traveled every summer across the country and into Canada visiting Shriners along the way. The dedication of such a man had a great deal to do with the growth of the IASYC. From the very beginning IASYC put out a newsletter which went out to each of the member clubs as well as to individual members on a regular basis. After George Frohlich completed his term of office International Commodore, he accepted the position as editor of the Shrine Yachtsman and developed it into the voice of IASYC and the Shrine boater. Our membership looks forward to the receipt of the newsletter with interesting news and pictures from various member clubs. In 1986, Past International Commodore Martin Wiener was instructed to review the B-Laws of IASYC and to up-date them to reflect the current situation of the organization due to its rapid growth. After a six-month study, a completely revised and up-dated set of By-Laws was presented to the membership at the 1987 Mid-Winter meeting, after being unanimously approved, they were submitted to the Imperial Jurisprudence and Law Committee who granted approval on July 23, 1987. Started as a Club within the Shrine composed of Shrine boaters in the early 1970's, IASYC in 1991 represents individual members and

with the assistance affiliated Shrine Temple Yacht Clubs and their Ambassadors of goodwill among the boating fraternity. It is a private, self-supporting fraternal Shrine boating association dedicated to the furtherance of the aims of Shrinedom. It has grown and developed since its infancy from the Atlantic seaboard to all areas of the country from coast to coast, Canada, Alaska, Hawaii, Mexico, United Kingdom, Germany, Brazil, Bolivia, and the Philippines. This growth and expansion continue with all of us today with no end in sight.



## INTERNATIONAL ASSOCIATION of SHRINE YACHT CLUBS

### IASYC Appointment Procedure

1. Noble must be an IASYC Member in good standing.
2. Call him to discuss a possible IASYC appointment with him.
3. If he gets excited about the appointment, send him a copy of the appointment duties to review and send him a Questionnaire form to fill out and return
4. Ask the Appointee for a head Photo wearing his Shrine Center Fez.
5. A letter is to be send of Congratulations from the Bridge.
6. The bridge should receive a copy of the Congratulation letter and the members of the bridge should call him to congratulate him on his appointment.
7. When you have a head photo of him wearing a Fez, put together a Press release for his appointment.
8. Send the appointee a copy of the release for his approval.
9. Then send the Press release to the IASYC Editor and his Shrine Center Editor to have the release placed in their Shrine Center Newsletter.

## Appointed Officers Duties

### Ambassador, District Commodore, Port Captain

1. There should be a press release placed in all Shrine Center newsletters within the IASYC Ambassador's region explaining his responsibilities and duties.
2. There should be a press release placed in all Shrine Center newsletters within the IASYC District Commodore's region of assignment, explaining his responsibilities and duties.
3. There should be a press release placed in the IASYC Port Captain's Shrine Temple newsletter, explaining his responsibilities and duties as Port Captain for the Temple.
  - a. The IASYC Fleet Captain and the Local Shrine Center IASYC Port Captain should work together with the recorder and editor in placing the following for publication in their Shrine Center newsletter:
    1. Photos and articles of interest from their Yacht/Mariners Club. (fund raising events, trips, BBQ events, etc.)
    2. Articles of each function of the Yacht/Mariners Club.
    3. Annual Yacht/Mariner's Club minutes.
    4. Schedule of upcoming events for Yacht/Mariners Club.
    5. One week prior to each Yacht Club function, have the recorder email an invitation to all Nobles of the Shrine Center inviting all interested parties to attend the upcoming function with their ladies.
    6. An article including a photo of interest for the benefit of recruiting fellow Nobles into IASYC, should be placed in each publication of the Shrine Center Newsletter.
    7. An article including a photo of interest for the benefit of recruiting fellow Nobles into the local Yacht/Mariners Club should be placed in each publication of the Shrine Center Newsletter.



## INTERNATIONAL ASSOCIATION of SHRINE YACHT CLUBS

### IASYC District Commodore's Duties

The positions of the IASYC District Commodores are annual appointments made by the International Commodore in consultation with his fellow Bridge Officers and they serve of the pleasure of the Commodore during his term of office. In the Interest of continuing and on-going program of membership development, it is desired that the designated appointees be retained in their respective areas by each succeeding Commodore so long as they actively perform to the satisfaction of the Bridge Officers.

**The District Commodore shall:** represent the IASYC in his respective areas have the responsibilities to insure proper Shrine Protocol. The District Commodore along with the Ambassador duly acts on behalf of the Commodore and Bridge Officers in making and developing interest in and assisting the organization of Shrine Yacht Clubs where none exists. It will also be his responsibility to obtain permission of the Potentate within whose Oasis an Event is planned. To distribute any written material so provided by the Bridge and to report to the IASYC Fleet Captain of actions taken.



# INTERNATIONAL ASSOCIATION of SHRINE YACHT CLUBS

## **IASYC Port Captain**

The positions of the Port Captains are annual appointments made by the International Commodore in consultation with his fellow Bridge Officers and they serve of the pleasure of the Commodore during his term of office. In the Interest of a continuing and on-going program of membership development, it is desired that the designated appointees be retained in their respective areas by each succeeding Commodore so long as they actively perform to the satisfaction of the Bridge Officers.

**The PORT CAPTAIN**, represents the IASYC in his respective Port-of-Call and acts as the official representative of the IASYC in such area, serves as the official greeter to all visiting Shrine Mariners assisting them in their needs: and, also serves in a membership capacity in the recruiting of Individual Associate members as well as in the creation of interest in the IASYC and the formation of Shrine Yacht Clubs where none existing in the Shrine Temples in their respective areas. Regular written reports should be made to the **FLEET CAPTAIN**, under whom the **PORT CAPTAIN** serves and to whom he is responsible, indication the extent of his annual activities.



## INTERNATIONAL ASSOCIATION of SHRINE YACHT CLUBS

July 27, 2017

Noble Umit A. Iris  
Viransehir Mah 34318 Sok No 13B/8  
Mezith Mersin 33340 Turkey

Noble Umit,

The entire IASYC Bridge and I want to congratulate you on your new appointment as IASYC District Commodore in Europe.

Effective immediately, you will be taking on a new Position as IASYC District Commodore and I am confident, due to your enthusiasm, that you will do exceptionally well in promoting IASYC.

We are excited about your appointment and do look forward to your input in helping this Fraternity grow and expand in Europe. IASYC Fleet Captain Noble Luis Cisneros PP will also be getting in touch with you.

Your appointment as IASYC District Commodore for Europe will be mentioned in the next issue of the Yachtsman.

Yours in the Faith,

Gerald Deacon  
IASYC Commodore

Raymond E Desrochers  
Past IASYC Commodore  
Membership Chairman



# INTERNATIONAL ASSOCIATION of SHRINE YACHT CLUBS

## APPOINTEES INFORMATION SHEET

PLEASE PRINT CLEARLY

To assist us in updating our records, please fill in the following and return completed to:

Past International Commodore Membership Chairman Raymond Desrochers, 162  
Woodridge Road, Franklin, NH 03235

Email: [des.hov@gmail.com](mailto:des.hov@gmail.com)

SURNAME:

GIVEN NAME:

MIDDLE NAME:

NAME KNOWN TO OTHERS BY [Nickname]:

BIRTH DATE [Month / Day / Year]:

FULL POSTAL ADDRESS [Street # / Apt # / City-Town / Province – State / Postal  
Code]:

EMAIL ADDRESS:

HOME PHONE NUMBER:

CELL PHONE NUMBER:

SPOUSE NAME:

PROFESSION [if retired, former profession]:

DATE RAISED, LODGE NUMBER AND ADDRESS:

NAME AND ADDRESS OF VALLEY UPON RECEIVING 32<sup>ND</sup> DEGREE:

CURRENTLY A MEMBER IN GOOD STANDING AND YEAR OF AFFILIATION:

CRAFT LODGE:

SHRINE CENTER:

SHRINE YACHT CLUB:

POSITIONS HELD:

2017-6



## INTERNATIONAL ASSOCIATION of SHRINE YACHT CLUBS



### THE INTERNATIONAL ASSOCIATION OF SHRINE YACHT CLUBS APPOINTS NEW DISTRICT COMMODORE

On behalf of the International Association of Shrine Yacht Clubs (IASYC), I would like to congratulate Danial Saville of the Oriental Shrine Center in Troy, New York to the appointed position of District Commodore.

Noble Saville was raised in 1974 in the Queensbury Masonic Lodge F&AM #121 Queensbury, NY. He received his Master Mason's Degree in 1982 and currently is an Assistant Rabban the Oriental Shrine Center. Noble Saville has held various positions within the fraternity including Grand Sentinel of the Grand Chapter, State of New York Royal Arch Masons.

As District Commodore, one of Noble Saville's duties will be to maintain contact with all Shrine Clubs/Units to help this Association grow and expand in the New York State area, as well as other areas called upon by the IASYC Commodore.

Noble Saville will represent IASYC in his respective Port-Of-Call acting as the official representative of the Association, assist in forming new Mariner Clubs and Units, and recruit new members in existing Clubs and Units.

In 1971, IASYC began as a club composed of boaters in Shrine Temple Yacht Clubs. We consider ourselves one of the most Family oriented and premier associations in Shriners International. Today IASYC officers and members are ambassadors of goodwill to those affiliated in the boating fraternity. It is a private self-supporting Shrine boating association dedicated to the furtherance of Shrine principals in partnership with Shriners International. From its beginning on the Atlantic seaboard, IASYC has grown and expanded its presence to the Pacific Coast and all 50 States, as well as Canada and Mexico. It has now made itself an international association with clubs in England, Germany, Turkey, Puerto Rico and South America. As Shriners International expands its presence in countries around the world, IASYC is working along-side to join them in those countries.

When you see Noble Saville around the Shrine Center or at some Shrine function, please make sure you congratulate him on his appointment. He can be reached at 518-361-2875 and his email is: [dsaville52@yahoo.com](mailto:dsaville52@yahoo.com).

Yours in the Faith,

Larry Tipton PP  
Commodore

Raymond E. Desrochers  
Past IASYC Commodore  
Membership Chairman

2017-7



## INTERNATIONAL ASSOCIATION of SHRINE YACHT CLUBS

### RECRUITING INFORMATION

A positive attitude is essential.

Can be accomplished by person to person, by telephone, advertising, and the use of using others to recruit (Multiplying yourself).

Where do you find someone to recruit?

1. Nobles you know.
2. Calling Nobles that currently are members of IASYC and asking them for referrals of Nobles who may be interested in joining.
3. Obtain a list of Nobles from a Shrine Center Recorder.
4. Attend your Y.C. meetings.
5. Visit other Shrine Center meetings, have POTENTATE introduce you as an IASYC Office. Recruit new members while attending the meeting.
6. Have Recorders in their Shrine Center place an IASYC recruiter ad in their Newsletter.
7. Have a Yacht Club place their activity with pictures in their Shrine Center Newsletter
8. Recruit a Noble that could become an Ambassador.
9. Recruit a Noble that could become a District Commodore.
10. Recruit a Noble that could become a Port Captain.

**NOTE:** Work with Ambassador, District Commodore, and Port Captain and show them how to recruit and explain their responsibilities.

Recruiting is continuous.

1. Recruit friends to become Masons.
2. Recruit Brothers into the Shrine.
3. Recruit Nobles from the Shrine to IASYC.
4. Recruit Nobles from the Shrine to start a MARINERS/YACHT CLUB.
5. Recruit with your Lady.

While recruiting, help them fill out the application and get the \$20 then, NOT later.

After they join, have an IASYC Board Member call them and congratulate them for joining and mention to the new Member to feel free to call you any time.



## INTERNATIONAL ASSOCIATION of SHRINE YACHT CLUBS

### TO ASSIST MASONIC/SHRINE MEMBERSHIP DEVELOPMENT

1. Ask the Master, at a Masonic Open House, to have a Shriner attend and wear his Fez & Masonic Apron and have him outside the Lodge (outside on the sidewalk) to greet and invite the people into the Lodge.
  - a) Assist the Lodge publicize the meeting in local papers, radio, and TV stations.
  - b) Help them with flier distribution.
2. Ask the Master to have a joint cookout/potluck dinner. Invite the Masonic Family to attend, include friends.
  - a) Ask the Master to say a few words about Masonry and our role.
3. Ask the Master of the possibility of having the Shriners hold a luncheon prior to their regular Monthly Meeting.
4. Attend your Blue Lodge meeting and make yourself known to all other Master Masons as a member of the Shrine Temple/Yacht Club.
5. Place a Shrine decal on your boat and all your vehicles.
6. Wear something that says Shriner to promote Shrinedom in your activities.



## TO ASSIST MASONIC FAMILY DAY IN MEMBERSHIP DEVELOPMENT

1. Speak with the Worshipful Master who is planning a Masonic Open House/Masonic Family day about:
  - A. having a Shriner attend wearing his Fez & Masonic Apron;
  - B. having the Brother outside the Lodge greet and invite the guests into the Lodge so guests may receive a presentation about the purpose of Freemasonry;
  - C. assisting the Blue Lodge in publicizing the function in the local papers, radio and local television;
  - D. help with distribution of fliers.
2. Speak with the Worshipful Master about planning a joint cookout/potluck dinner and inviting the Masonic Family (Shriners, Order of Eastern Star, Rainbow, and DeMolay) encouraging them to bring their friends. Suggest that the Worshipful Master:
  - A. say a few words about Freemasonry and our role in the community; and
  - B. invites an IASYC member to speak on the importance of communication within the complete Masonic Family for the future on membership development.
3. Speak to the Master about having the Shriners do a luncheon prior to their regular monthly meeting.
4. Attend your Blue Lodge meeting and make you known to all other Master Masons as a member of the local Shrine Center/Yacht Club.
5. Place a Shrine/IASYC decal on all of your vehicles.
6. Wear something that says Shriner to promote Shrinedom.



## INTERNATIONAL ASSOCIATION of SHRINE YACHT CLUBS

### A Simple Procedure in Organizing a Local Shrine Mariners Club

1. Ask the Potentate for his approval before starting a Mariners Shrine Club for the Shrine Center.
2. Speak to the Recorder, tell him that you are interested in starting a Mariners Shrine Club at the Shrine Center, and ask him what is required to do so.
3. Mention to the Recorder that you would like to put an announcement in the Shrine Center Newsletter asking interested Nobles to contact you by phone or email.
4. Set a time and place for a meeting to discuss your intentions in starting a Mariners Club. The meeting should include refreshments (coffee, cold drinks, crackers, cheese, cookies, brownies, and grapes). All interested Nobles and their Ladies should be present, and Nobles should complete a membership application.
5. Hold another meeting at a relaxed and casual location, being sure to invite the Ladies and Mariners from other Clubs to share ideas. Ask the Temple Recorder to send an email to all Nobles stating the date, time, place, purpose of the meeting, and mention they should wear their whites. Ladies should bring refreshments.
  - a. Discuss the By-Laws.
  - b. Discuss the annual Dues.
  - c. Discuss the positions and responsibilities of the Bridge and ask for volunteers.
6. Hold a formal meeting.
  - a. All meetings should follow Article 8 of the IASYC Policy and Procedure Manual.
  - b. Members should elect the Bridge Officers for the coming year, Commodore, Vice Commodore, Rear Commodore, Port Captain and Secretary /Treasurer.
  - c. You can propose your Slate of Officers for further discussion, ask for nominations from the floor, and ask nominations from the floor to accept.
  - d. Vote on the By-Laws.
  - e. The Bridge should sign the By-Laws.
  - f. Collect annual dues from the members.
  - g. Members should vote on the Club joining IASYC.
  - h. Other new Business.
  - l. Schedule next meeting.
  - j. Close the meeting.
  - K. Invite a speaker. (Optional)
  - L. Refreshments.

7. Have the recorder get the Potentate's approval, and sign the By-Laws. The Recorder should retain a copy of the By-Laws for the Shrine Center
8. Send a copy of the signed By-Laws to the IASYC.
9. The Recorder should include pictures in the Shrine Center Newsletter of the fun that was had at the meeting and include the minutes of the meeting.

Note: Prior to any meeting, the Recorder should send an email to all Nobles explaining the purpose of the meeting (include the location and time) and invite all interested Nobles and their Ladies.

2017-10

# International Association of Shrine Yacht Clubs

## Application for Membership

IASYC Started as a club within the Shrine. It is composed of Shrine boaters since 1971, and today represents affiliated Shrine Temple Yacht Clubs and Ambassadors of goodwill among the boating fraternity.

It is a private, self-supporting, dedicated to the furtherance of the developed since its infancy from



coast to coast, into Canada, Alaska, United Kingdom, Mexico, Germany, Mexico, Germany, Spain, Brazil, Bolivia and Hawaii. Its growth and expansion continue with no end in sight. We consider ourselves the most family oriented and the premier organization in all of Shrinedom.

fraternal Shrine boating association aims of Shrinedom. It has grown and the Atlantic seaboard of the United States,

If you would like to become an IASYC Member, please complete the application below and mail to James Wertley, Treasurer, 6108 Prince Frederick Court, Leesburg, FL 34748, or email to [des.hov@gmail.com](mailto:des.hov@gmail.com).

I wish to submit my application for a Yearly Membership.

\_\_\_ My \$20 will be mailed to James Wertley at the above address.

\_\_\_ My \$20 will be paid using PayPal at [www.iasyc.com](http://www.iasyc.com).

I wish to submit my application for a Lifetime Membership.

\_\_\_ My \$200 will be mailed to James Wertley at the above address.

\_\_\_ My \$200 will be paid using PayPal at [www.iasyc.com](http://www.iasyc.com).

I wish to submit my application for a Lifetime Membership Package which includes a complete Monogrammed white Aviator shirt with an 8-inch patch, Bolo Tie, Belt and Buckle, Lifetime Pin and Member Jewel.

\_\_\_ My \$350 will be mailed to James Wertley at the above address.

\_\_\_ My \$350 will be paid using PayPal at [www.iasyc.com](http://www.iasyc.com).

Name: \_\_\_\_\_ DOB \_\_\_\_\_ Lady's Name \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Res. Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Boat Name (if applicable): \_\_\_\_\_ Year: \_\_\_\_\_

Temple: \_\_\_\_\_ Yacht Club: \_\_\_\_\_

Referred by \_\_\_\_\_ Shirt Size: \_\_\_\_\_

**(Note: For IASYC Shirt Information, use Form # 2017-11 (Item #32) in the IASYS Operational Procedure Manual.)**

Mail your Application to James Wertley, Treasurer, 6108 Prince Frederick Court, Leesburg, FL 34748 OR email your Application to [des.hov@gmail.com](mailto:des.hov@gmail.com). Please indicate by checking the appropriate box above if your membership fee will be mailed or paid using PayPal at [www.iasyc.com](http://www.iasyc.com).



### Is Your Shrine Yacht Club going Dark?

It is difficult to change club Nobles attitude once they lose interest in their club and feel there is no purpose in continuing.

Well Nobles, there is purpose and meaning!!

Bring fellow Brothers together at the Temple to talk about the positives and negatives of your Shrine Club. Invite the Potentate and Recorder and other interested Nobles to discuss the importance to the Temple for keeping the Club from going dark forever. It is always a negative when a Shrine Club is dissolved within the Temple.

Discuss a future gathering of existing Club members and their families, at a casual place such as a State Park for a fun and relaxed day together. Have a colorful poster Inviting all of the Masonic Family and friends, have the Recorder send a email copy of the poster out to all Shrine Temple Nobles stating the date, time and place of the gathering. Invite Masonic Brothers (from nearby Masonic Lodges), Order of Eastern Star, Rainbow, and DeMolay members and their parents. Do invite Nobles from other Temples and most importantly invite friends and their ladies as well. There should not be a charge for anyone to attend. A simple BBQ with burgers, hotdogs and soft drinks could be served followed by potluck desserts. The Yacht Club should try to obtain the Spirits for this function through donations from Local suppliers.

The purpose of the gathering is to have fun and bring the Masonic family together to promote excitement and enthusiasm within. Membership inquiries and renewed interest will be the result of this function. For the next year all existing members and new members into the club are excluded from Shrine Club dues. The dues can be something to discuss at a future Shrine Yacht Club meeting.

This method is in progress at the Moslem Temple in Detroit by IASYC District Commodore of

Michigan, Commodore of the Moslem Shrine Yacht Club, Noble Joe Merem.

Thank you for sharing your ideas with us at IASYC Joe.

Good luck in your future endeavors.

Your, Commodore Noble Ray Desrochers

2017-12



## INTERNATIONAL ASSOCIATION of SHRINE YACHT CLUBS

At the discretion of the IASYC Commodore, a donation of \$100.00 is to be given to the Illustrious Sir Potentate of Shrine Temples. The check will be presented to the Potentate during a Shrine business meeting. The check is to be paid to the order of the individual Temple for their Transportation Fund.

The IASYC member who makes the presentation must be an IASYC Officer, an IASYC District Commodore or an IASYC Port Captain. He must wear his whites and Fez during the presentation.

The purpose of this gesture is to have IASYC be recognized by the Shrine Center members and to promote IASYC as an active unit within the Shrine, also to open up communication among Shrine Yachting and boating groups and show the support and interest of the Shrine and its Philanthropy.

A Shrine Center may only receive this gesture once in a calendar year.

A photo of this transition should be placed in the next Shrine Center newsletter with a brief caption describing the presentation.



## INTERNATIONAL ASSOCIATION of SHRINE YACHT CLUBS



### IASYC WANTS YOU

The Association of Shrine Yacht Clubs (IASYC) was organized in 1971 by representatives from MAASYC representing a number of Shrine Yacht Clubs whose members were affiliated with the boating fraternity. It is a fraternal, self-supporting Shrine Association dedicated to the furtherance of the aims of Shrinedom. It has grown from its' infancy on the East Coast to all fifty States and many foreign countries. Its' expansion continues with no end in sight. It is considered by most to be the most Family oriented organization in all Shrinedom.

We are in the process of selecting representation in each Shrine Center. The primary assignment is to help each Shrine Center Grow their Yacht Club/ Marching unit base. If you have the time, energy, drive and perseverance to sea this job through, we want to hear from you today. Contact Commodore Ray Desrochers of IASYC at 603-387-5791 or email [des.hov@gmail.com](mailto:des.hov@gmail.com)



## INTERNATIONAL ASSOCIATION of SHRINE YACHT CLUBS



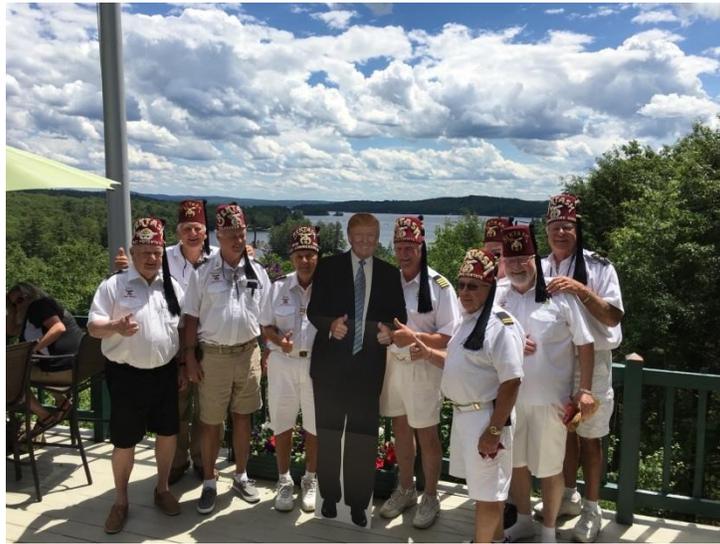
### IASYC WANTS YOU

In 1971, IASYC began as a club composed of boaters in Shrine Center Yacht Clubs. We consider ourselves one of the most Family oriented and premier associations in Shriners International. Today IASYC officers and members are ambassadors of goodwill to those affiliated in the boating fraternity. It is a private self-supporting Shrine boating association dedicated to the furtherance of Shrine principals in partnership with Shriners International. From its beginning on the Atlantic seaboard, IASYC has grown and expanded its presence to the Pacific Coast and all 50 States, as well as Canada and Mexico. It has now made itself an international association with clubs in England, Germany, Turkey, Puerto Rico and South America. As Shriners International expands its presence in countries around the world, IASYC is working along-side to join them in those countries.

We are in the process of selecting representation in each Shrine Center. The primary assignment is to help each Shrine Center expand their Yacht Club/Marching unit base. If you have the time, energy, drive and perseverance to see this job through, we want to hear from you today. Contact IASYC Membership Chairman Noble Raymond Desrochers Past International Commodore at 603-387-5791 email [des.hov@gmail.com](mailto:des.hov@gmail.com).



**INTERNATIONAL ASSOCIATION  
of SHRINE YACHT CLUBS**



## **BEKATSH MARINERS SHRINE YACHT CLUB WANTS YOU**

Shriners of North America, is an International fraternity based on fun, fellowship, and the Masonic principles of brotherly love, truth and relief.

Shriners Hospitals for Children is a network of hospitals dedicated to providing one-of-a-kind specialty pediatric care, innovative research and understanding teaching programs.

In April 1973 the Board of Directors of the International Council officially recognized the International Association of Shrine Yacht Clubs "IASYC". The IASYC body represents among its affiliated Shrine Center Yacht Clubs the ambassadors of good will among the boating fraternity.

Bektash Mariners Shrine Yacht Club was founded in March 2012 and Joined the IASYC in May that same year. BMSYC is an inner body providing good fellowship among members of Bektash Shrine who share an interest in boats, boating and kindred pleasures-such as skiing, fishing, and cruising. Since its inception the club has lived up to its Masonic principals and has grown in membership each year. During 2014, all summer meetings have been well attended and held at waterfront locations. Boat cruises have taken place as well. All Nobles interested in joining this restful and adventurous BMSYC should get in touch with Commodore Noble Jim Chase PP at 603-630-3220 email [jlc8085@gmail.com](mailto:jlc8085@gmail.com)



## INTERNATIONAL ASSOCIATION of SHRINE YACHT CLUBS

### LOCAL MARINERS CLUB PROCEDURE PRIOR TO A MEETING

1. 21 days prior to a meeting, have the Recorder email a notice of the upcoming Club meeting to all Nobles of the Temple.
2. 14 days prior to the meeting the Commodore or Secretary will send an email notice to all members asking for an RSVP.
3. Seven days prior to the meeting the Commodore or Club Secretary will call all members who did not RSVP.

#### Note:

1. After each meeting send photos taken at the function and a description of activities to the editor to be published in the next Shrine Center newsletter, you should also mention the time and place of the next Mariners meeting.
2. Every Shrine Center newsletter publication should have news of the Mariners Club.
3. Have the "IASYC Wants You" article in each publication of the Shrine Center newsletter. Have the Mariners Club Wants You article published as well. Include a photo of your club members enjoying an activity.



# INTERNATIONAL ASSOCIATION of SHRINE YACHT CLUBS

## 2018 DUES NOTICE

November 1<sup>st</sup>, 2016

Dear Noble,

Thank you for being a member of the most family Oriented premier organization in all of Shrinedom. It's time to renew your membership dues for 2017 at \$20.00.

A few of the benefits that your membership offers are: Car rental discounts with Enterprise and National Rent-a-car, Marina fuel discounts and Ship Stores purchases as well as dockage discounts, Restaurant discounts, 4 seasons all-inclusive resort discounts and 50% discount on Boat US Membership dues. You also receive four issues of the Shrine Yachtsman newsletter annually to keep you informed of IASYC functions. Thank you for your continued support.

Please make checks payable to "IASYC" and return it to Secretary/Treasurer Mark Ganung (see below) with your name and the address where you want us to send your correspondence. If you have recent changes, please let us know. In order for you to receive the Yachtsman newsletter, it is mandatory that you provide the last four digits of your zip code (ex. 12345-1234). We also need your email address for electronic notices. The information you provide is for IASYC files only.

Thank you again for your continued support.

Fraternally and sincerely yours,

Mark Genung, Secretary/Treasurer  
International Association of Shrine Yacht Clubs  
8247 Indy Court  
Indianapolis In 46214

PLEASE DISREGARD IF YOU HAVE ALREADY RECEIVED A 2018 DUES CARD.

2018-19



REGIONAL AMBASSADOR	DISTRICT COMMODORE	PORT CAPTAIN
<p><a href="#">North East Region</a> Chet Dunn, PIC (Bektash,NH) 603-396-7719</p> <p><a href="#">NEW YORK REGION</a> Ronald Kunce (Rameses)CA. 705-5343000</p> <p><a href="#">MID- ATLANTIC REGION</a> Maurice Herbert (Almas) MD 703-938-0480</p> <p><a href="#">South East Region</a> Gerald Deacon (Behia) 352-343-4031 <a href="#">Dave Harris(Araba)</a> <a href="#">941 629-0114</a></p> <p><a href="#">Great Lakes Region</a>  Applicants Welcome</p> <p><a href="#">Mid- West Region</a> Applicants Welcome</p> <p><a href="#">Central Region</a> Tom Magneson PIC (Arab)KS 785-828-4804</p> <p><a href="#">South Western Region</a></p> <p><a href="#">North West Region</a> Larry Tipton PP (Al Bedoo) 406-322-8699</p>	<p>NH-Ray Desrochers(Bektash) MA- Robert Hager(Melha) QC-Gary McKeown(Karnak)</p> <p>CA- Brian Graham (Rameses) NY-Daniel Saville (Oriental)</p> <p>PA-Michael Hart (Nur) NJ-John Williams (Amara) DC-Luis Cisneros (Almas) VA- Don Super (Khedive) DC-Luis Cisneros (Almas)(</p> <p>SC- Butch Branson (Hadi) FL- Don Shearer (Bahia) FL- Don Vos (Sahib) KY- Bill Davis (Rizpah)</p> <p>OH- Stanley Leff (AL Koran) MI- Joe Marem (Moslem) IN- Bill Davis (Hadi) WI- Joel Johnson (Aad) IN-Mark Genung(Murat)</p> <p>Applicants Welcome</p> <p>OK- John Goodwin (Bedouin) CO-Larry Crook(El Jebal)</p> <p>SCA- Stirling Hill (Al Bahr) HI- Aaron Adair (Ben Ali) CA- Douglas Hipsliy (Aahmes) CA. Ronald Swanson (Asiya)</p> <p>Applicants Welcome AB-Edward Jakubowsky PP (Al Azhar) MT-Dal Aman(Al Bedoo)</p>	<p>MA- Raymond Huber(Melha) NH –Ted Dooley (Bektash) QC-Len Finnermore(Karnak)</p> <p>CA –Donald Reed (Rameses)</p> <p>PA- Roy Knauth (Lu Lu); Rob’t Morris NJ- John Williams (Crescent) Chris RUBY (Nur) VA- John Bull (Khedive) PA-Albert John Ficcardi (Zem Zem)</p> <p>FL- Edwin Cotton (Araba) KY-Donald Robards(Rizpah) FL-Nicholas Wunder(Bahia) KY-Clay Ackiss (Kosair) IN-John Hess(Murat) IN- David Horn (Hadi)</p> <p>MI- David Flucke (Elf Khurafeh) OH- Gary Brookins (Al Koran) IN-Wade Grosz (Aladdin) MI-Timothy Lancaster (Moslem) MN- Dr. Daniel Maryland (Aad ) MI-Roger Dorn (Saladin)</p> <p>Applicants Welcome</p> <p>Roger Barnes (El Jebel) Applicants Welcome</p> <p>CA-George Masson (Asiya) CA. Robert Cross (Asiya) CA. Rennie Porterfield (Ben Al)i</p> <p>Randy Becker(Al Bedoo) Jeff Polizzotto(Al Aska) Neil Webb(Al Azhar} George Blickenstaff(Calam)</p>





## CABO SAN LUCAS MID-WINTER 2017

### Sign Up Form

Temple Name: \_\_\_\_\_ Current Title you hold: \_\_\_\_\_

Noble's Name: \_\_\_\_\_ Lady \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State: \_\_\_\_\_

Phone #: \_\_\_\_\_ E-mail \_\_\_\_\_

Guest (s) Name: \_\_\_\_\_

Marina Fiesta Hotel Deposit per room (DBL) \_\_\_\_\_ \$209.40

Ladies Breakfast Pool \$8.00 per person x no. of persons \_\_\_\_\_ = \$ \_\_\_\_\_

Group Dinner \$8.00 per person x no. of persons \_\_\_\_\_ = \$ \_\_\_\_\_

TOTAL = \$ \_\_\_\_\_

### NOTE:

The Marina Fiesta Hotel final payment must be made before August 1<sup>st</sup> 2016 at a rate of \$349.00 per night (DBL), minus the deposit of \$209.40. Full payment is to be made prior to August first, 2016.

MAIL THIS FORM ASAP WITH CHECK TO:

Donald Vos, Secretary/Treasurer

4488 Highland Park

Sarasota, Florida 34235

International Association of Shrine Yacht Clubs (IASYC)

2017 Winter Meeting Schedule

Marina Fiesta Resort and Spa in Cabo San Lucas

<u>Tuesday Feb 14<sup>th</sup>:</u>	<u>Location</u>	<u>Time</u>
Ray and Betty arrive	Marina Fiesta Greet Guests	
<b>Wednesday Feb 15<sup>th</sup>:</b>	Marina Fiesta Hotel	
IASYC Guests Arrive		
IASYC Registration will be in Lobby of hotel		12:00pm-9:00pm
Drinks will be in Lobby lounge (LL) and Poolside Café.		
Lunch will be on your own at any of five all-inclusive Restaurants.		
Cocktails, LL or Pool side Bar & Restaurant all-inclusive		4:00pm
Dinner on your own, (all inclusive). At any of five Restaurants		6:00pm
<b>Thursday February 16<sup>th</sup></b>		
General Business Meeting (Conference Room)		9:30am-12:00pm
Ladies Breakfast (All inclusive). Pool side		9:00am
Lunch is on your own (all- inclusive) any of five Restaurants		2:00pm
Shopping, golf, Pool, Beach or boating OYO.		1:00pm
Cocktails Party(all inclusive) Pool side		4:00pm
Dinner on your own (all - inclusive) any of five Restaurants		6:00pm
<b>Friday February 17<sup>th</sup></b>		
Breakfast on your own (all inclusive) any of five Restaurants		
Whale Watch		
Lunch on your own (all- inclusive) any of five Restaurants		
Shopping, Sport fishing or Golf		
Dinner 5 course (all inclusive) Baja Lobster Restaurant		6:00pm

- 1 Marina Fiesta will supply a guest sign-in area in the lobby (all- inclusive to IASYC).
- 2 Marina Fiesta will supply the Conference Room for the Bridge and General Meeting (all- inclusive to IASYC) on February 16<sup>th</sup> at 9:00am and 10:30am.
- 3 Marina Fiesta will make provisions for the Ladies Breakfast Buffet at pool side Restaurant on February 16<sup>th</sup> at 9:00am (all inclusive-\$8.00 PP set-up).
- 4 Marina Fiesta will make provisions for the IASYC group to have a Five Court dinner on February 17th at 6:00 pm at Baja Lobster Restaurant (all inclusive - \$8.00 PP set-up).



Marina Fiesta Resort and Spa

## (IASYC) WINTER MEETING Schedule 2017



Tuesday, February 14th

Ray & Betty arrive at Marina Fiesta  
To Greet Guests

Wednesday, February 15th

IASYC Guests Arrive

Registration in Lobby 12:00 – 9:00 pm

Drinks available at Poolside Café

Lunch on your own

Cocktails at Pool Side Bar & Restaurant

Dinner on your own



FiveLocal Restaurants to  
enjoy (All Inclusive)



Thursday February 16th

Bridge Officer's Meeting

General Business Meeting

Ladies Breakfast

Lunch on your own

Afternoon on your own

Dinner on your own



Friday February 17th

Breakfast on your own

Lunch on your own

Dinner; 5 Course meal at

Baja Lobster Restaurant

2017-24



See You in  
Carbo San Lucas



Marriott, Tampa Bay Downtown

Sunday July 3<sup>rd</sup>  
 Registration  
 Imperial Market Place  
 Church Service at Imperial  
 Hospitality Room



Egypt Temple Shrine, Tampa, FL

Monday July 4  
 Imperial Market Place  
 Bridge, General Meeting  
 Ladies Breakfast  
 Lunch on your own  
 Night Parade  
 Dinner on your own  
 Hospitality Room

Tuesday July 5th  
 Trip to Egypt Temple  
 Lunch at Temple  
 Trip to Shrine Center  
 Davis Isle Yacht Club  
 Dinner on your own  
 Hospitality Room



Watch for the Murph and the Amara Float!!

Wednesday July 6<sup>th</sup>  
 Self-guided Tours  
 Installation of Bridge Officers  
 Banquet Luncheon  
 Self-guided Tours  
 West Shore Yacht Club  
 Hospitality

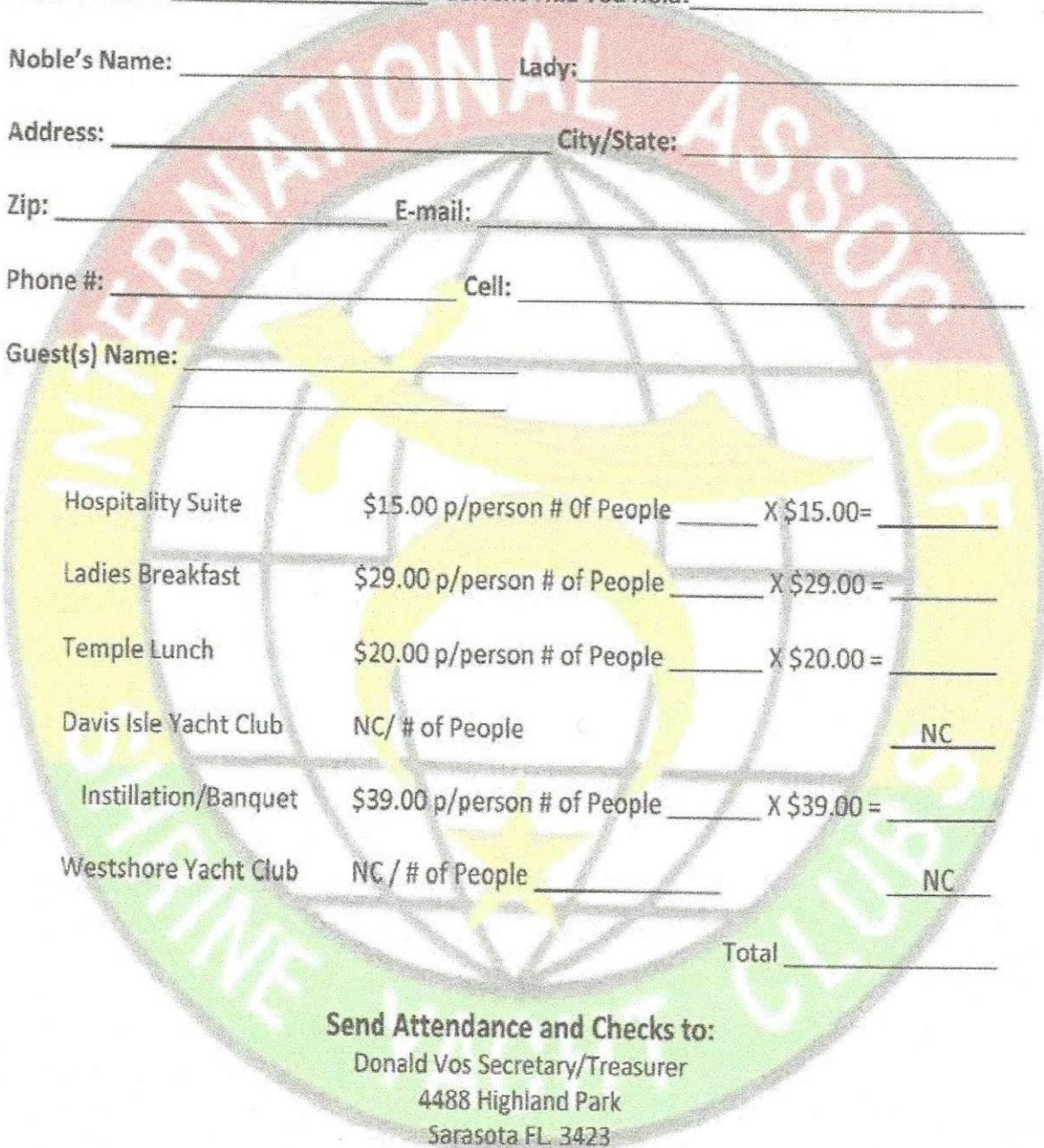
Thursday July 7th  
 Check-out

*Looking forward to seeing you in Tampa.*

2017-25

# IASYC IMPERIAL SESSION 2016 Sign Up Form

Temple Name: \_\_\_\_\_ Current Title You Hold: \_\_\_\_\_  
 Noble's Name: \_\_\_\_\_ Lady: \_\_\_\_\_  
 Address: \_\_\_\_\_ City/State: \_\_\_\_\_  
 Zip: \_\_\_\_\_ E-mail: \_\_\_\_\_  
 Phone #: \_\_\_\_\_ Cell: \_\_\_\_\_  
 Guest(s) Name: \_\_\_\_\_

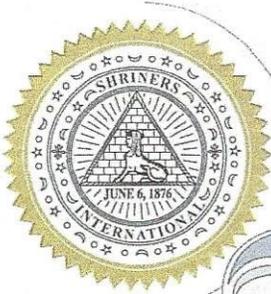


Hospitality Suite	\$15.00 p/person # of People _____	X \$15.00 = _____
Ladies Breakfast	\$29.00 p/person # of People _____	X \$29.00 = _____
Temple Lunch	\$20.00 p/person # of People _____	X \$20.00 = _____
Davis Isle Yacht Club	NC / # of People _____	NC _____
Instillation/Banquet	\$39.00 p/person # of People _____	X \$39.00 = _____
Westshore Yacht Club	NC / # of People _____	NC _____
		Total _____

**Send Attendance and Checks to:**

Donald Vos Secretary/Treasurer  
 4488 Highland Park  
 Sarasota FL 3423

For Hotel Reservation call Residence Inn: 813-221-4224, Cite this Code "IASS" for Discount Price  
 Rate \$129.00 for Studio and \$139.00 for One Bedroom Suite.



# SHRINERS

## INTERNATIONAL

OFFICE OF  
RANDY E. RUDGE  
IMPERIAL RECORDER

MEMBER  
ANAH SHRINERS  
BANGOR, MAINE

April 17, 2018

Don Vos, Secretary  
International Association of Shrine Yacht Clubs  
4488 Highland Park  
Sarasota, FL 34235

RE: International Association of Shrine Yacht Clubs  
Rulings & Decisions – Series 2017-2018- # 9

Dear Illustrious Sir Vos:

I am pleased to enclose a copy of the approval for the International Association of Shrine Yacht Clubs amended bylaws that have been duly approved by the Chairman of the Jurisprudence and Laws Committee and the Imperial Potentate.

If you have any questions, please contact the Office of the Executive Vice President at 813.281.8118.

This is for your information.

Fraternally,

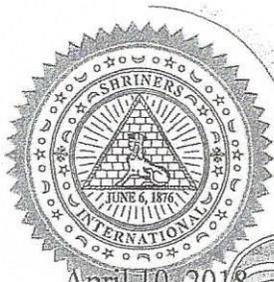
Randy E. Rudge  
Imperial Recorder

RER:rjm

Enclosures

cc: Illustrious Sir Jon A. Hanson, Chairman, Jurisprudence and Laws Committee  
John C. Piland, Executive Vice President, Shriners International

17 11



April 10, 2018

# SHRINERS

## INTERNATIONAL

OFFICE OF  
JON A. HANSON  
CHAIRMAN  
JURISPRUDENCE & LAWS COMMITTEE

P. O. Box 630  
CROSSLAKE, MN 56442-0630  
CELL: (612) 759-6500  
[JHANSON@SHRINET.ORG](mailto:JHANSON@SHRINET.ORG)

MEMBER  
ZUHRAH SHRINERS  
MINNEAPOLIS, MINNESOTA

April 10, 2018

VIA EMAIL

Gary J. Bergenske  
Imperial Potentate  
Shriners International  
P.O. Box 31356  
Tampa, FL 33631-3356  
Email: [gbergenske@shrinenet.org](mailto:gbergenske@shrinenet.org)



Re: *International Association of Shrine Yacht Clubs  
Rulings and Decisions Series 2017-2018 – No. 09  
Approved: April 10, 2018*

Dear Imperial Sir:

This will acknowledge receipt of correspondence requesting review by the Jurisprudence and Laws Committee of the proposed amendments to the Bylaws of the above-referenced association.

The following is the recommendation of the Jurisprudence and Laws Committee and the basis for that recommendation.

RECOMMENDATION

It is the recommendation that the proposed Bylaws submitted by the above-referenced association be approved.

BASIS FOR THE RECOMMENDATION

The request for the approval of the proposed Bylaws was accompanied by a Certificate signed by President and attested to by the Secretary of the association.

2 of 11

I further find that the request is in proper legal form and that it does not conflict with the Articles of Incorporation or bylaws of Shriners International.

**CONCLUSION**

For the above-stated reasons, it is the opinion and recommendation of the Jurisprudence and Laws Committee that the proposed amendments to the Bylaws of the above-referenced association be approved.

If you concur, please advise the Imperial Recorder and he will see to the appropriate routing and notification.

Should you have any questions, please do not hesitate to contact the undersigned at your convenience.

Fraternally yours,

*Jon A. Hanson*

Jon A. Hanson

JAH/jah

cc: Randy E. Rudge, Imperial Recorder ([rrudge@shrinenet.org](mailto:rrudge@shrinenet.org))  
John C. Piland, Executive Vice President/COO ([jpiland@shrinenet.org](mailto:jpiland@shrinenet.org))  
Rita J. Moore ([RJMoore@shrinenet.org](mailto:RJMoore@shrinenet.org))

**BY-LAWS OF THE  
INTERNATIONAL ASSOCIATION OF  
SHRINE YACHT CLUBS**

**TABLE OF CONTENTS**

Preamble

Preamble.....2

Purpose .....2

Membership .....2

Powers and Duties .....3

Officers .....3

Fiscal .....4

Meetings .....5

Amendments .....6

Dissolution or Liquidation .....6

04-10-19  
-----  
DATE  
-----  
*[Signature]*  
-----  
CHAIRMAN  
JURISPRUDENCE & LAWS COMMITTEE  
-----  
*[Signature]*  
-----  
IMPERIAL POTENTATE

**ARTICLE IV**  
Powers and Duties

**Section 1. General Duties**

**BY-LAWS OF THE INTERNATIONAL ASSOCIATION OF SHRINE YACHT CLUBS**

**PREAMBLE**

The International Association of Shrine Yacht Clubs shall be constituted by the Shrine Temples under control by Shriner's International and shall be governed by the Articles of Incorporation, the By-Laws and any general or special orders, from time to time, in effect, of Shriner's International and the following By-Laws.

**ARTICLE 1**

This association shall be known as the International Association of Shrine Yacht Clubs (IASYC).

**ARTICLE 2**

**Purpose**

To associate members from Temples of Shriner's International having a common love and appreciation of boating by providing a practical means to foster fraternal and social relationships between them. To promote activities and communications between and among yachting and boating groups. To organize and coordinate yacht Association participation at Shrine Conventions. To assist Shrine Temples in the organization of yachting orientated clubs and groups.

**ARTICLE III**

**Membership**

**Section 1.** Any Noble that is in good standing with a Shrine Temple of Shriner's International located within the boundaries in the Preamble of these By-Laws may become eligible to become a member of this association and remain a member hereof; unless a member or Shrine Temple be suspended, dissolved or unauthorized to fulfill its purposes in accordance with the Articles of Incorporation, By-Laws or Rules and Regulations of Shriner's International.

## ARTICLE IV

### Powers and Duties

**Section 1. General Duties.** Elected Bridge officers of this association shall have the usual powers and duties entrusted to officers of an unincorporated association, indicated, referred to, and set forth in Roberts Rules of Order, which rules are hereby incorporated herein and are made a part hereof, for all such purposes and for parliamentary procedures governing the meeting and business of this association.

## ARTICLE V

### Officers

**Section 1. Officers.** The association (Bridge) officers shall consist of the following:

- Commodore
- Vice Commodore
- Rear Commodore
- Fleet Captain
- Purser
- Yeoman
- Liaison Officer

**Section 2. Elections.** Election of the top six (6) officers will be held at the mid-winter session meeting. The position of Liaison Officer is the immediate Past Commodore and serves until the term of Commodore expires each year.

The position of Purser/Yeoman, may be combined as one office. Officers are elected at the mid-Winter session and sworn into office at the Summer session.

**Section 2. Insignia of Rank.** The following insignias shall be worn by each officer named in Section 1 of this Article. They shall be worn upon the epaulets or collars and not a Fez, the following Insignia of Rank:

Commodore	4 Stars
Vice Commodore	3 Stars
Rear Commodore	2 Stars
Fleet Captain	1 Star
Purser	Acorn
Yeoman	Crossed Quills

**Section 3. Temple Club designations.** Shrine Temple Yacht Clubs are authorized to designate uniform rank designations other than those of Association officer's.

## **ARTICLE VI**

### **Fiscal**

**Section 6.1 Fiscal Year.** This Association shall operate on a calendar year basis, and it must arrange its books of account, annual report and audit to conform to the calendar year.

**Section 6.2 Budget.** This Association must adopt an annual operating budget, approved by its members at a regular meeting of the Association. The adoption of the budget constitutes the appropriation of funds for the purposes in the budget. Funds cannot be transferred from one account to another except by amendment of the budget. There can be no expenditure of funds except as authorized by the budget. The budget may be amended, if required, by the affirmative vote of the members present and voting at any regular meeting of the Association.

**Section 6.3 Dues.** The annual dues, and any initiation fee, shall be determined by a majority vote of the members at the mid-winter meeting of this Shrine Association.

**Section 6.4 Nonpayment of Dues.** Any member whose dues are in arrears for 2 years shall be suspended from membership provided he has been given written notice sent to his last known address.

**Section 6.5 Payment of Obligations.** All checks, vouchers or orders for the payment of obligations of this Shrine Association and any other authorized disbursements, shall be signed by one or more officers and countersigned by one or more officers as determined by a resolution duly adopted by the Shrine Association.

**Section 6.6 Monthly Reports.** Each Noble, committee, or group that is authorized to incur indebtedness or to disburse or collect funds, shall make a detailed financial report, accompanied by receipts or vouchers to the secretary monthly or at such other times as may be required.

## MEETINGS

**Section 1. Summer Meeting.** The Association shall hold at least one meeting during the Shriners International Imperial session each year and be part of the session as much as possible.

**Section 2. Winter Meeting.** One mid-winter meeting shall be held each year at the call of the Commodore or his designate who will specify the time and place. The mid-winter meeting must be held within the jurisdiction of a Temple of Shriners International.

**Section 3. Special Meetings.** A special meeting may be held upon the call of the Commodore, or upon call of two Bridge Officers, or upon written request of not less than (7) members of the Association. Such call shall specify the reason for the meeting and the matter to be considered there upon. Upon receipt of such call, the Commodore, shall designate the date and place where such meeting shall be held, and the yeoman shall mail notices of the meeting to each member at least (30) days prior to the date for which such meeting is set.

**Section 4. Quorums.** A quorum required for any valid meeting of this association shall consist of not less than (7) members of which (3) Three Bridge officers must be present.

**Section 5. Presiding Officer.** All meetings of the Association shall be presided over by the Commodore or the officer next authorized in accordance with Roberts Rules of Order.

**Section 6. Voting.** Every member of this association designated as such in Article 3, Section 1. who is present in person, shall have (1) one vote. Upon direction of the Commodore or upon the request of (5) five members present, voting on any issue shall be by secret ballot.

## ARTICLE V11

### Amendments

**Section 1. Amendments.** These by-laws may be amended or replaced by 2/3 vote of the membership in attendance at any meeting as outlined in Article VI. Any proposals for amendments, revisions or repeal of these By-Laws shall be made in writing, and copies of the proposed amendments shall be mailed by U.S Post Office, electronic transmission or published in the

newsletter, to each member, at least (30) days before the date when such amendments shall be considered.

**Section 2. Shrine Law Changes.** When a change is made by Shriners International affecting Shrine law, and the change affects the bylaws of this Shrine club, these bylaws are thereupon changed to conform with those of Shriners International and appropriate action shall be taken by this Shrine club to evidence the same.

**ARTICLE VIII**  
Dissolution or Liquidation

No member of the Association shall have any interest in or title to the assets of the Association, voluntarily or involuntarily. It being understood that no portion or the funds at the time of dissolution shall inure to benefit any individual whomsoever. The assets of the Association shall after all outstanding bills are paid in full, vest in and become the property of Shriners International.

**Adoption**

I hereby certify that the foregoing bylaws were duly adopted by the members of the International Association of Shrine Yacht Clubs

on February 15<sup>th</sup>, 2018.

Dated this 26<sup>th</sup> day of March, 2018.

Jerry Deacon  
Jerry Deacon                      Commodore

Don Vos  
Attest: Don Vos PP    Secretary/Treasurer

CERTIFICATE TO ACCOMPANY NEW OR AMENDED BYLAWS OF ASSOCIATIONS OF TEMPLES

I, Gerald Deacon, president of International Association of Shrine Yacht Clubs, hereby certify that:

1. International Association of Shrine Yacht Clubs, is an association of temples;
2. the attached amendments were duly presented for consideration in accordance with the bylaws of this Association; and §209.1 (e) of the bylaws of Shriners International; and
3. they are approved for presentation to the Imperial Potentate.

Gerald Deacon  
Gerald Deacon, President Attest:

Don Vos  
Don Vos PP, Secretary

APPROVAL

The foregoing amendments are approved. Dated this 10 day of April, 2018

[Signature] Chairman—Jurisprudence & Laws Committee

[Signature] Imperial Potentate

CERTIFICATE TO ACCOMPANY NEW OR AMENDED BYLAWS OF ASSOCIATIONS OF TEMPLES

I, Gerald Deacon, president of International Association of Shrine Yacht Clubs, hereby certify that:

1. International Association of Shrine Yacht Clubs, is an association of temples;
2. the attached amendments were duly presented for consideration in accordance with the bylaws of this Association; and §209.1 (e) of the bylaws of Shriners International; and
3. they are approved for presentation to the Imperial Potentate.

Gerald Deacon  
 Gerald Deacon, President Attest:

Don Vos  
 Don Vos PP, Secretary

APPROVAL

The foregoing amendments are approved. Dated this 10 day of April, 2018

[Signature]  
 Chairman—Jurisprudence & Laws Committee

[Signature]  
 Imperial Potentate

11g 11



# INTERNATIONAL ASSOCIATION of SHRINE YACHT CLUBS

## ORDER OF BUSSINESS & RULES OF ORDER

1. Call to order.
2. Invocation.
3. Shrine Pledge of Allegiance.
4. Roll Call.
5. Introduction of any guest or visitor.
6. Reading of Minutes.
7. Treasurer's Report.
8. Reports of Officers and Committees.
9. Communications.
10. Old (Unfinished) Business.
11. New Business.
12. Election of Officers (if Required).
13. Remarks for the good of the ASSOCIATION.
14. Benediction.
15. Adjournment.



# INTERNATIONAL ASSOCIATION of SHRINE YACHT CLUBS

Officer Timeline at Imperial: When you become a named Officer you hold the position until the next Imperial Session. Activities for both Imperial and Mid-Winter should include a water event, e.g., a boat trip on a lake, ocean, or river.

1) Fleet Captain: Plan your mid-winter, including location, hotel & activities., plan a time from mid-February to early March. Report selected location for approval by Bridge and when approved send to Yachtsman Editor.  
2) Rear Commodore: Visit Housing Office for your imperial - begin selecting hotel. Room rates are negotiated by Imperial. You may negotiate amenities, e.g., ice for entertainment room.  
Check web site for your Imperial through Shrine International web site.  
Negotiate suite for incoming Commodore & Secretary if available. Negotiate party room, unless suite will suffice.  
Price might be the same as a standard room, if you are good at negotiating. Make sure you have an escape clause by a date before the event so IASYC doesn't pay for rooms not used.  
Report all contracts to Bridge before signing.  
Negotiate mid-winter hotel & activities.  
Make sure you have an escape clause so IASYC doesn't pay for rooms not used.

3) Vice Commodore: Finalize plans. Report final Imperial Plans at midwinter, Report preliminary midwinter plans at mid-winter, Report spending estimate to Bridge.  
Plan parade participation for your Imperial.  
Discover incoming Imperial Potentate's name and request life membership card from store.  
One year in advance, request an audience with incoming Potentate at Imperial to present membership card.  
Order Plaque for outgoing Commodore.  
Order life membership card for outgoing Commodore.  
Order name badges for your incoming bridge.  
Order Fez for yourself, at previous Imperial. Or you may order a strip attached to cover the lower part of your fez.  
Order gift for outgoing Commodore & 1st Mate.  
Plan food & drink at both parties.  
Plan handouts for guests, e.g., maps, what to do, etc.  
Appoint chief aides as needed.  
Arrange for Installing Officer - Potentate, Past Potentate, or PIC.

Niceties - order name badges for Bridge Officers ladies (1st mates).

Report final midwinter plans at Imperial. Include brochures for members observation.

At midwinter - communicate to Store Keeper what you want for upcoming bridge, e.g., hats, and other non-essential items. Submit budget to bridge for approval of proposed expenditure.

Obtain flags & Burgee's from Commodore after mid-winter use.  
Gazzero Jeff [jefster@optonline.net](mailto:jefster@optonline.net), for your pins, cups and business cards. He has very high quality, and low pricing.

4) Commodore: Report expenditures to bridge for Imperial and Mid-Winter meetings.  
Have Flags & Burgee's in refreshment room and IASYC Banner in parade.  
Present Life card to Imperial Potentate.  
Bylaws state, that the incoming Commodore is to (immediately after the officers are sworn in) announce his appointments and committee members and chairmen.

Introduce your guests at both parties.  
Have your bridge Officers introduce their lady (1<sup>st</sup> Mate).  
If you forget your 1st Mate - bad on you!.

Niceties - give gifts to outgoing bridge, by outgoing Commodore.

What is paid by IASYC

- 1) \$400 to housing office (20 rooms), Turn in Receipt to Treasurer.
- 2) Name Badges
- 3) Outgoing Commodore Plaque
- 4) Food & Liquor actuals paid from refreshment room charge to attendees.
- 5) Entertainment actuals from Attendees signup fees.

# IASYC TIMELINE

## **July Meeting held at the time of Imperial**

It is desirable that room accommodations for the IASYC Officers attending the July meeting at the time of Imperial Session be at the Shrine Headquarters Hotel. The best way to accomplish this is to make the necessary requests from Housing at the time of Imperial Session within two (2) years before your term as Commodore expires. The person to contact is the designee from the office titled "Convention Coordinator for housing" who maintains a desk at the Shrine Office of Imperial Session. A request for the 15 rooms should be made, along with a \$300 non-refundable deposit paid by IASYC. This covers the 5 Bridge Officers and allows for an additional 10 rooms for the Past International Commodores or any IASYC members who may request them.

## **Details Necessary for Imperial Session Meeting**

1. Submit your request for fifteen (15) rooms at Imperial Session within 2 years before your term as Commodore expires.
2. Request from the Recorder a check for \$300 as the Deposit for the Housing Coordinator.
3. Find out who will possibly be attending Imperial 1 year prior to your term as Commodore expires.
4. Request along with your fifteen (15) rooms the following:
  - a. A meeting room as well as the date the meeting will be held during the Imperial Session.
  - b. A banquet room for the Change of Watch banquet luncheon or dinner. (Include details: number of attendees, food selection, date and time, etc.)
  - c. A Room for the Ladies Breakfast.
  - d. Hospitality Room adjoining the room of the IASYC Rear Commodore. (Perhaps a suite consisting of a bedroom for the use of the Rear Commodore and his wife and a sitting room with a bar to be used as the Hospitality Suite.)
5. Make arrangements, either in person or by correspondence, or by an IASYC PIC, or a member residing in the city of the Imperial Session, under the instruction or guidance of the Commodore or his designee, to obtain a float for the use in the parade along with a car and driver to pull it, flags, banners, and/or signs required upon the float, as well as the walls of the meeting room and banquet room. Also, on hand should be tape, cord or whatever may be necessary to attach or fasten these identifying items to the float and walls of the meeting room.
6. Make arrangements for the necessary liquid refreshments, food items and condiments for the Hospitality Room. Any advanced costs involved can be obtained from the Secretary/Treasurer of IASYC upon the presentation of the necessary bills or invoices.
7. Any other events or programs planned must be made in advance with the proper notices provided to the IASYC membership through publication in the IASYC Yachtsman and website.
8. Details pertaining to the meeting at the Imperial Session should be submitted to the editor of the IASYC Yachtsman in plenty of time to have it published in the March issue of the newsletter, at least two months prior. This will allow enough time to receive return reservations and payments from the IASYC membership who plan on attending. This information should also be included in the printed program.
9. Arrangements should be made to have an Honorary Membership card prepared for the Imperial Potentate for presentation at the convenience of the Imperial Sir.
10. Arrangements should be made to have a Life Membership card prepared for the outgoing IASYC Commodore to be available for presentation during the Change of Watch Banquet.

## **Hospitality Room**

When reservations for the Hospitality Room are made for the required accommodations at the Imperial Session, it is suggested that a suite consisting of a bedroom and a sitting room with a bar arrangement be obtained. The bedroom is to be occupied by the Rear Commodore and the cost is his personal obligation. It should be closed off at all times from the rest of the suite. The sitting room with the bar arrangement portion of the suite is to be used as the IASYC Hospitality Room with a separate entrance into the hall corridor, if possible, and the cost of this portion of the suite is the obligation of IASYC.

The Rear Commodore can name a Hospitality Room Committee, responsible to him, or he can designate one or more persons to handle the operation under his supervision. Suggestions for the Hospitality Room operations are as follows:

1. When the Imperial Session is held in an area that has a Temple with a Mariner Unit or Yacht Club, it is possible to contact the local Commodore and request that they agree to act as the hosts of the Hospitality Room. This means that they will plan to staff it with their personnel during the hours the room is scheduled to be open. Of course, members of the IASYC can also be prevailed upon to handle the operations along with the local club members. When no local Mariner Unit or Yacht Club exists, the IASYC members in attendance can be designated to perform the duties in that capacity with a schedule of work hours indicated for each.
2. The Hospitality Room should be stocked with beverages, soft drinks, food, snacks, condiments and ice. The committee designated by the Rear Commodore is responsible to be sure this is done. Submit all bills to the IASYC Secretary/Treasurer for reimbursement if necessary.
3. At the Imperial Session, beverages may not always be available from the IASYC Inventory. In most cases the beverages can be purchased locally along with food and snacks.
4. Hours that the Hospitality Room is open should be determined in advance and posted for all to see.
5. The committee should close the Hospitality Room upon the termination of the meetings so that beverages etc., are removed, along with the food and snacks.
6. The cost involved in the Hospitality Room operations will be defrayed by a registration fee charge made to all IASYC members attending. Name tags should be presented to each IASYC registrant to indicate that the fee has been paid. No IASYC member should be served without proof of registration.

## **Parades**

The IASYC participates in the Imperial Session Parades with a float and the participation of its Officers.

It is important that arrangements for a float (boat on a trailer being pulled by a vehicle, or self-propelled boat), be made in plenty of time to be certain that details can be supplied to the parade marshal.

The Commodore may designate an IASYC member who is a resident of the area in which the Imperial Session is held or who resides nearby to make the necessary contact to obtain the use of a parade float. If there is a Mariner Unit or Yacht Club in the Temple in the city in which the parade is held, contact with that local Commodore can usually develop a parade float. The IASYC Commodore may take it upon himself to act in this manner if he is acquainted and familiar with the local set-up. In addition to the parade float, arrangements

should be made for the float to be towed by a vehicle with an experienced driver familiar with towing procedures. The driver of the towing vehicle should be a Shriner and wear his fez while driving that vehicle.

### **Insurance Requirements**

The vehicle used in the Shrine parade must have insurance coverage in the amounts of \$100,000/\$300,000 Bodily Injury and \$50,000 Property Damage. A copy of the insurance policy, or a certificate signed by the agent showing coverage as stated above, must be in the IASYC Secretary's hands. The term "vehicle" includes the conveyance which could cause damage or injury should it become out of control or hit a spectator. The insurance policy must protect the International Association of Shrine Yacht Clubs, the local Shrine Temple, Club and Unit, and the Iowa and Colorado Corporations of the AAONMS. This can usually be accomplished with a one-day parade policy.

### **Procedure and Conduct During a Parade**

1. The IASYC Bridge Officers and any Past Commodores riding on the parade float must be appropriately dressed in uniformity with one another. Fez's must be worn.
2. No beverages of any kind are permitted aboard the float or in the hands of the participants.
3. It is permissible for the participants to wave to the spectators, but no candy, etc., is permitted to be dispensed.
4. When passing the review stand, all aboard the float must stand at attention, but only the Commodore executes a hand salute to the review officials.
5. Do not break into an Imperial Parade without the proper signage and authorization.

The necessary IASYC Banners and material such as cord and/or tape to affix same to the float must be supplied and carried to the Imperial Session and made available prior to the parade to have it affixed to the float. At the conclusion of the parade the identifying banners must be removed from the float and returned to the possession of the IASYC for further use.

It is the responsibility of the Rear Commodore to retain in his custody the IASYC banners, materials and supplies necessary and bring them to the Imperial Session and Mid-Winter meetings and all other authorized functions. These same items are to be gathered by him at the conclusion when a successor is elected; at which time he can turn over to his successor these items for safe keeping.

## Mid-Winter Convention

### Accommodations

Negotiations for accommodations should be made one (1) year in advance. The Commodore Elect should begin this process with various hotels/motels, resorts, cruise lines, etc. If you so choose, you may start this process two (2) years in advance, some of the above businesses will assist you with your group. The details pertaining to the Mid-Winter Convention hotel/motel accommodations should be submitted before the Board of Directors (PICs) of this Association to look over the contract so that IASYC cannot be held responsible for unnecessary rooms.

1. The annual Mid-Winter Convention shall be held at the end of February, or early March, just preceding the President's Day Holiday beginning on a Thursday and lasting until 12:00 noon on Sunday. An exception may be made when a conflict arises which IASYC has no control.
2. The business meeting of IASYC shall be scheduled for a time that all members attending will be on site.
3. A Saturday evening dinner should be scheduled for the IASYC members, wives and guests. The room set up should include a head table for the Officers and their wives. This would include of Commodore and his wife, Vice Commodore and his wife, Rear Commodore and his wife, Fleet Captain and his wife, Secretary/Treasurer and his wife (10 seating places are necessary). If the room will not accommodate a head table this large, a seating arrangement of eight (8) is acceptable, with the Fleet Captain and his wife at a table near the Head Table.
4. Other events and programs during the Mid-Winter Convention may be scheduled and offered to those in attendance as optional affairs. There are no fixed attendance requirements.
5. There should be a Hospitality Room for the social use of the IASYC members, wives and guests open at convenient hours.
6. Arrangements for the site of the Mid-Winter Convention should be made by the Commodore-Elect at least one (1) year in advance to ensure proper accommodations are available. If the Convention is being held in an area that the Commodore-Elect may not reside, an active member of IASYC living in the area may be selected to assist in the arrangements. The following functions should be permitted in this regard.
  - a. Select a place for holding the Mid-Winter Convention.
  - b. Negotiate for accommodations (number of rooms, price, meals, hospitality room, etc.)
  - c. Arrange for a meeting room for the day of your meeting and a room for the Ladies Breakfast
  - d. Arrange for a Hospitality Room. (Some places will offer a free meeting room and hospitality room if you ask), or if you have a Suite with a room attached, this can serve as your hospitality room.
  - e. Arrange for Saturday evening dinner affair including a head table seating for your Bridge officers. Select menu and entertainment if planned.
  - f. Arrange for transportation if needed for your Saturday Evening Dinner, if not held at the hotel.
  - g. Arrange for any programs to be offered at Saturday Evening Dinner.
  - h. Arrange for any other events, activities, cruises, women's affairs, trips, etc. and the cost of each.
  - i. Submit a preliminary report for all plans and all cost details involved for the Mid-Winter Convention. This will be needed three (3) to six (6) months prior to the scheduled event.

- j. Submit all details to the editor/publisher of the Shrine Yachtsman to be included in the September publication and again in the December publication.
- k. Receive and record reservations and payments received, keep in contact with the Secretary/Treasurer regarding who has signed up and that both of your reports match. Turn over all receipts promptly to the Secretary/Treasurer

**Negotiations with Hotel/Motel are based upon:**

1. Convenient location of hotel/motel in conjunction to your activities.
2. Cost involved.
3. Adequate meeting space.
4. Adequate dining facility.
5. Hospitality Room availability.
6. If event permits a member to travel by boat, the dock-age fee, and is it near a hotel/motel.
7. Any special offerings that the hotel/motel would supply such as free meeting room, free hospitality room and any gratuities.
8. Availability of date for the Mid-Winter Convention.

**The proposals for each Hotel/Motel should include:**

1. Package pricing for rooms and meals if the meals can be included.
2. Pricing for room without meals.
3. Availability of parking and if needed, dock-age, etc.
4. The number of rooms needed, around 10 to 15 to start with, you can always release rooms at or before your cut-off date.
5. Any bars used other than the Hospitality should be on a cash basis.

**Registration and Equipment needed:**

1. A registration table (set up in lobby of hotel/motel, at the entrance of the hotel/motel, etc.).
2. Two chairs for the person or persons working the registration table.
3. IASYC Flag to be displayed or mounted on a wall behind the head table or the meeting, as well as at the banquet.
4. Name badges for guests.
5. Packets with schedule of events, along with any other information you would like to include.
6. Tape, scissors, pens, pencils, etc.

**Business Meeting:**

At the IASYC Mid-Winter Meeting, the Commodore, Bridge and IASYC Paid Members will appoint and elect the following Slate of officers for the upcoming year;

1. Commodore
2. Vice Commodore
3. Rear Commodore
4. Fleet Captain
5. Secretary/Treasurer

## **Requirements for the selection of an IASYC Fleet Captain:**

1. Must have held the position of Commodore in a Yacht Club.
2. Current IASYC Dues Paid to date.
3. Be able to attend ALL IASYC Bridge meeting with his Lady.
4. Understand the IASYC Timeline.
5. Must have time to promote IASYC Membership Development.
6. Be familiar with the IASYC Operational Procedure Manual.
7. Have read and understand all the duties and Roles of each Bridge Member.
8. The nominating member will need a Resume of the proposed Member to be read to the IASYC Bridge at the Midwinter Bridge Meeting.
9. Must speak the English language fluidly.
10. His Financial responsibility, on his travel to become the IASYC Commodore, should be a personal consideration.

## **Order of Business & Rules**

The order of business at IASYC regular meetings is spelled out in the By-Laws of the Association and should always be adhered to. In addition to this Article, the following should be included and accepted as part of the regular procedure.

1. When a question is asked during the meeting, no motion shall be entertained except:
  - a. To adjourn the meeting.
  - b. To table the question.
  - c. The previous question.
  - d. To postpone.
  - e. To commit.
  - f. To amend.

Several motions shall have precedence in the order above given and the first three shall decide without debate:

2. If any two members shall request the yeas and nays concerning any question, each member present shall vote as his name is called without debate, unless excused from voting. The vote so taken shall be recorded in the minutes.
3. A motion to reconsider must be made by a member who voted with the majority and at the same or next succeeding meeting.
4. All questions shall be determined by a majority vote, except as otherwise provided. The Chairman shall have the casting vote in case of a tie, except when the yeas and nays are ordered, in which case he shall vote when his name is called. If the result is a tie, the motion shall be declared lost.

## **Agenda – Installation of Officer (Change of Watch)**

The installation of the newly elected officers is conducted at the lunch or dinner meeting of the IASYC held during the time of the Imperial Session. It is the general custom for the newly elected Commodore to have the Potentate of his Temple attend the luncheon or diner as guest of the IASYC and to perform the installation ceremony. The suggested oath of office appearing at Section II, 2-4 of this Directory and Resource Book shall be used.

The order of the luncheon or dinner meeting shall be as follows:

1. Call the meeting to order punctually.
2. Shriner's Pledge of Allegiance.
3. Invocation by the Chaplain or previously selected person.
4. Introductory remarks by the Presiding Officer.
5. Lunch or Dinner.
6. While the meal is being served, the Presiding Officer may make any acknowledgements or announcements.
7. Upon completion of the meal, the Presiding Officer makes introductions:
  - a. Club officers and wives.
  - b. Other visitors and dignitaries (Check with the Commodore to determine if he wishes to introduce any special visitors. Check with the Potentate if present, if he wishes to introduce members of his Divan and his guest).
8. Turn the meeting over to the Potentate or person whom you have chosen to conduct installation of the newly elected Commodore and Bridge Officers.
9. The meeting is then turned back over to the Presiding Officer, who will make any presentations or awards.
10. Close the meeting with the benediction on page.

## **Basic Rules of Protocol**

The Potentate is a member of all clubs and units by virtue of his office and should be a guest of each club or unit.

All speeches, presentations and entertainment will precede any speech by the Potentate and there shall be no talks or speeches following that of the Potentate. The only business following the Potentate's speech will be the closing of the meeting by the presiding officer, unless exception is granted by the Potentate.

Extend the Past Potentates the courtesy of reserving a table for them as near the head table as possible.

Extend the courtesy of reserving a table for other club or unit presidents or president's officers and their wives.

Invitation, brochures or any other form of printed material bearing mention of "liquor," "cocktails," "alcoholic beverage," and the like are PROHIBITED. The proper statement is "Refreshments." "Social" or "Attitude Adjustment Hour," or similar phrases may be used.

Since some of our members may be other than the Christian Faith, let us employ the basics of our Masonic Fraternity when giving the invocation and benediction at all Shrine functions. See the sections for suggested Prayers and Benediction.

The Shriner's Fez shall NOT be worn in any public gathering or room that would reflect poorly on you, your family, other nobles and our great philanthropic Fraternity. Remember, our obligation reminds us that when we place the Red Fez of a Shriner upon our heads, we are symbolically tying our Lambskin Apron of a Master Mason around our waist.

Tickets should never be given to the Potentate or his Divan for them to sell. Complimentary tickets can be sent or given to the Potentate or his Divan, however, it must be started as such.

The Shriner's Pledge of Allegiance must always be used out of respect for our Canadian and Mexican brothers.

### **Order of Business and Rules of Order**

The order of business of the Annual and all other meetings called by the ASSOCIATION or the Districts shall be as follows:

- a) Call to Order.
- b) Invocation.
- c) Shrine Pledge of Allegiance.
- d) Roll Call.
- e) Introduction of any guests or visitors.
- f) Reading of Minutes.
- g) Treasurer's Report.
- h) Reports of Officers and Committees.
- i) Communications.
- j) Old (unfinished) Business.
- k) New Business.
- l) Election of Officers (if required).
- m) Remarks for the Good of the ASSOCIATION (District).
- n) Benediction.
- o) Adjournment.

Parliamentary procedures shall govern at all meetings.

At all meetings, all questions of procedure not covered by these By-Laws shall be determined in accordance with Robert's Rules of Order.

# IASYC Officers Duties

## **IASYC Commodore**

The International Commodore shall be the ranking officer of the Association. He shall preside at all meetings of the Association and to enforce the laws and regulations as outlined in the Constitution and By-Laws. It shall be the responsibility of the International Commodore and Vice Commodore to maintain liaison with the Imperial Council and to adhere to all regulations, edicts and protocol.

In addition, the IASYC Commodore shall be responsible for the following duties:

- \* Preside at all meetings of the ASSOCIATION and its Board of Directors.
- \* Execute all written Instruments in the name of the ASSOCIATION when so directed by the Board of Directors or by the membership.
- \* Have command of the fleet when the vessels of the ASSOCIATION may be formally assembled.
- \* Be an ex-officio member of all committees and boards of the ASSOCIATION.
- \* Perform all duties and functions normally assigned to a person holding such a rank in a Yacht Club.
- \* Turn over to his successor, at the expiration of his term of office, all records, reports, communications and documents pertaining to the affairs of the ASSOCIATION.

## **IASYC Vice Commodore**

The International Vice Commodore shall assist the Commodore in the discharge of his duties and, in the Commodore's absence or incapacity, act in his place and stead. He shall succeed to the office of Commodore as acting Commodore should a vacancy occur in that office other than by expiration of the term of office. At the expiration of his term of office, he shall turn to his successor all records, reports, communications and documents pertaining to the affair of the ASSOCIATION.

## **IASYC Rear Commodore**

The International Rear Commodore shall assist the Commodore in the discharge of his duties and, in the absence of the International Vice Commodore, act in his place and stead. He shall succeed to the office of Vice Commodore as acting Vice Commodore should a vacancy occur in that office other than by expiration of the term of office. At the expiration of his term of office, he shall turn over all properties belonging to the ASSOCIATION.

## **IASYC Fleet Captain**

The International Fleet Captain shall assist the Commodore in the discharge of his duties and in the conduct of the affairs of the ASSOCIATION.

- \* The primary responsibility of the Fleet Captain, in addition to serving as the Cruise Chairman in all water activities, is to promote fully the interests and development of the IASYC as it relates to the recruiting of membership, both Individual members as well as assisting in the organization and formation of Shrine Yacht Clubs within the outline of the IASYC.
- \* His duties involve contacts and correspondence with the AMBASSADORS and PORT CAPTAINS in the pursuance of an ongoing membership development program.
- \* He is responsible for obtaining written report – from the AMBASSADORS and PORT CAPTAINS. In the conduct of such activities, the FLEET CAPTAIN works directly with and is responsible to the Commodore and other Bridge Officers.

## **IASYC Secretary/Treasurer**

### **The Secretary shall:**

- A. Have custody of all records and By-Laws of the Association.
- B. Keep a record of all proceedings of the ASSOCIATION and its Board of Directors, of the attendance of all meetings and of all matters of which a record may be deemed advisable, in books belonging to the ASSOCIATION.
- C. Keep an up-to-date record of all members of the ASSOCIATION including for each member, his name, address, telephone number, Temple affiliation, Mariner Yacht Club affiliation, vessel data and any other pertinent information deemed advisable.
- D. Keep, file and preserve all documents records, reports and official correspondence connected with the business of the ASSOCIATION.
- E. Mail the required notices of all ASSOCIATION and Board of Directors meetings where required. F. Make a report at the Annual Meeting at such other times as the Commodore and Board of Directors may request.
- G. Perform such other appropriate duties as may be assigned by the Commodore and/or Board of Directors.
- H. Turn over to his successor, at the expiration of his term of official all records, books, reports, communications and documents pertaining to the affairs of the ASSOCIATION.

**The Treasurer shall:**

- A. Hold, in the name of the ASSOCIATION, all monies received by him and belonging to the ASSOCIATION, including but not limited to dues, fees, supplies, advertising income and any funds turned over to him from meetings, dinners, and other functions and activities sponsored by the ASSOCIATION.
- B. Pay all bills contracted by the ASSOCIATION which shall first be approved by the Commodore and/or Board of Directors or by the Chairman of the Committee which has contracted the same by virtue of appropriations made by the Board of Directors or by the approved budget.
- C. Make reports at such times as the Commodore or Board of Directors may direct or request all of his receipts and disbursements and his balance in the ASSOCIATION Treasury.
- D. Prepare an Annual Report as of the last day of the ASSOCIATION fiscal (business) year and submit the same to the Auditing Committee. Together with the books and records of his office for examination.
- E. Keep a true and accurate record of all monies and property of the ASSOCIATION received by him, and the disposition made by him thereof, and keep such accounts and records as are appropriate and reasonably requested by the Board of Directors.
- F. Send to or have sent to the last known address of each member between 1 November and 15 November of each year, or at such other time as the policy and authority of the Board of Directors may direct, a bill for the member's dues for the following fiscal year or direct such notice to be placed in the December Issue of the ASSOCIATION'S publication for distribution to all members.
- G. Perform such other appropriate duties incident to the office as the Commodore and/or Board of Directors may direct.
- H. Turn over to this successor, at the expiration of his term of office, all records, reports, documents, monies and other things of whatever sort pertaining to his office and belong to the ASSOCIATION.

# IASYC Appointed Bridge Officers Duties

## **IASYC Ambassadors**

The positions of AMBASSADORS are annual appointment made by the International Commodore in consultation with his fellow Bridge Officers and they serve of the pleasure of the Commodore during his term of office. In the interests of a continuing and ongoing program of membership development, it is desired that the designated appointees be retained in their respective areas by each succeeding Commodore so long as they actively perform to the satisfaction of the Bridge Officers.

The AMBASSADORS duly represent the IASYC in their respective areas, and act on behalf of the Commodore and Bridge Officers in making and developing contacts with Shrine Temples in their respective areas for the purpose of developing interest in and assisting in the organization of Shrine Yacht Clubs where none exist, and, for the purpose of maintaining regular contacts with existing Shrine Yacht Clubs where they may exist in Shrine Temples in their respective areas as the official representative of the IASYC. AMBASSADORS should make regular written reports to the IASYC FLEET CAPTAIN, to whom they are responsible, indicating the extent of their active and the contacts made so that correct and proper acknowledgment can be rendered by the IASYC Bridge Officers.

## **IASYC District Commodores**

The position of IASYC District Commodores are annual appointments made by the International Commodore in consultation with his fellow Bridge Officers and they serve of the pleasure of the Commodore during his term of office. In the interests of a continuing and ongoing program of membership development, it is desired that the designated appointees be retained in their respective areas by each succeeding Commodore so long as they actively perform to the satisfaction of the Bridge Officers.

**The District Commodore shall:** who represents the IASYC in his respective areas have the responsibility to insure proper Shrine Protocol. The District Commodore along with the Ambassador duly acts on behalf of the Commodore of Shrine Yacht Clubs where non exists. It will also be his responsibility to obtain permission of the Potentate within whose Oasis an Event is planned. To distribute any written material so provided by the Bridge and to report to the IASYC Fleet Captain of actions taken.

## **IASYC Port Captain**

The positions of Port Captains are annual appointments made by the International Commodore in consultation with his fellow Bridge Officers and they serve of the pleasure of the Commodore during his term of office. In the interest of a continuing and ongoing program of membership development, it is desired that the designated appointees be retained in their respective areas by each succeeding Commodore so long as they actively perform to the satisfaction of the Bridge Officers.

**The Port Captain**, who represents the IASYC in his respective Port-of-Call and acts as the official representative of the IASYC in such area, serves as the official greeter to all visiting Shrine Mariners assisting them in their needs, and, also serves in a membership capacity in the recruiting of Individual Associate members as well as in the creation of interest in the IASYC and the formation of Shrine Yacht Clubs where none exist in the Shrine Temples in their respective areas. Regular written reports should be made to the FLEET CAPTAIN, under whom the PORT CAPTAIN serves and to whom he is responsible, indicating the extent of his annual activities.



1) Fleet Captain - Plan your mid-winter, including location, hotel & activities. plan a time from mid-February to early March. Report selected location for approval by Bridge and when approved send to Yachtsman Editor.

2) Rear Commodore - Visit Housing Office for your imperial - begin selecting hotel. Room rates are negotiated by Imperial. You may negotiate amenities, e.g., ice for entertainment room.

- Check web site for your Imperial through Shrine International web site.
- Negotiate suite for incoming Commodore & Secretary if available. Negotiate party room, unless suite will suffice. Price might be the same as a standard room, if you are good at negotiating. Make sure you have an escape clause by a date before the event so IASYC doesn't pay for rooms not used.
- Report all contracts to Bridge before signing.
- Negotiate mid-winter hotel & activities - report any contracts to bridge before signing. Make sure you have an escape clause, so IASYC doesn't pay for rooms not used.

3) Vice Commodore - Finalize plans.

- Report final Imperial Plans at midwinter.
- Report preliminary midwinter plans at mid winter. Report spending estimate to Bridge.
- Plan parade participation for your Imperial.
- Discover incoming Imperial Potentate name and request life membership card from store.
- One year in advance, request an audience with incoming Potentate at Imperial to present membership card.
- Order Plaque for outgoing Commodore.
- Order life membership card for outgoing Commodore.
- Order name badges for your incoming bridge.
- Order Fez for yourself, at previous Imperial. Or you may order a strip attached to cover the lower part of your fez.
- Order present for outgoing Commodore & 1st Mate.
- Plan food & drink at both parties.
- Plan giveaways for guests, e.g., maps, what to do, etc.
- Submit budget to bridge for approval of proposed expenditure.
- Get flags & burgee's from Commodore after mid-winter. Used Gazzero Jeff [jefster@optonline.net](mailto:jefster@optonline.net) for my pins & cups, and business cards. He was very high quality, and low price.

4) Commodore - Report Spending actuals to bridge for Imperial and Mid-Winter. You are responsible for the preparation and mailing of the Yachtsman. There may be 2 or more per year, depending on the members wishes. You are responsible for the membership list, however the secretary normally fulfills that role.

- Have Flags & Burgee's in refreshment room. Banner in parade.
- Present Life card to Imperial Potentate.
- Bylaws state that the Commodore is to immediately after the officers are sworn in announce his appointments and committee members and chairmen.

- Introduce your guests at both parties.
- Have your bridge make their introductions. If you forget your 1st mate - bad on you!

Niceties - give gifts to outgoing bridge, by outgoing commodore.

What is paid by IASYC

- 1) \$400 to housing office. Turn in Receipt to Treasurer.
- 2) Name Badges
- 3) Outgoing Commodore Plaque
- 4) Food & Liquor actuals paid from refreshment room charge to attendees.
- 5) Entertainment actuals from attendees signup fees.

Officer Timeline at Imperial when you become named officer, or during the year you are in that office.

Activities for both Imperial and Mid-Winter should include a water event, e.g., a boat trip on a lake, ocean, or river.

Find a chief aide.

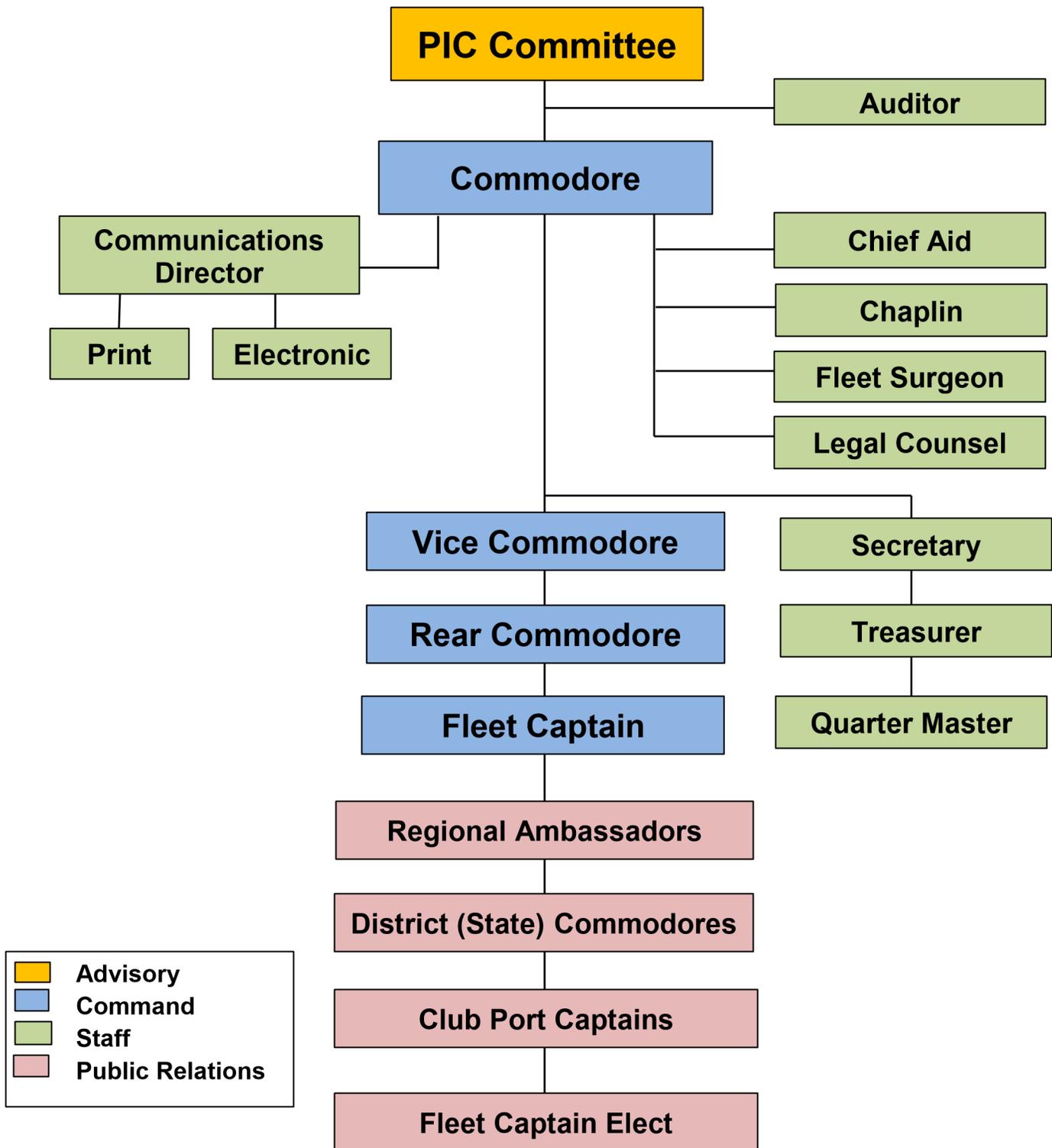
Arrange for Installing Officer - Potentate, Past Potentate, or PIC.

Niceties - order name badges for 1st mates.

Report final midwinter plans at Imperial. Include brochures for members perusal.

At midwinter - communicate to Store Keeper what you want for upcoming bridge, e.g., hats, and other non-essential items.

# IASYC Chain of Command





# INTERNATIONAL ASSOCIATION of SHRINE YACHT CLUBS

## IASYC Bridge Head Table Seating

If Imperial Officer attend:

Sec/Treasurer

Sec/Treasurer Lady

Vice Commodore Lady

Vice Commodore

Commodore Lady

Commodore

Audience

Podium

Imperial Officer

Imperial Officer Lady

Rear Commodore Lady

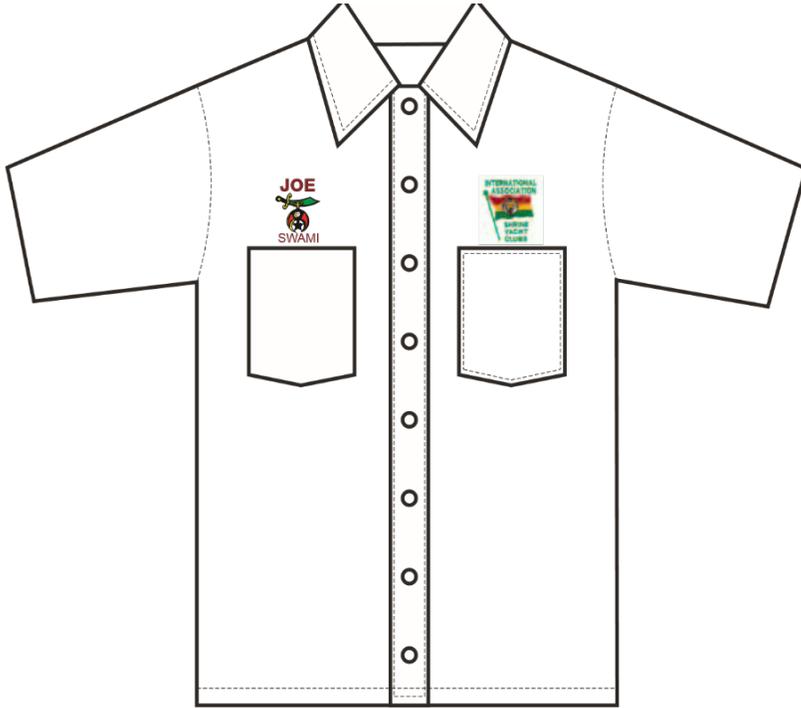
Rear Commodore

Fleet Captain Lady

Fleet Captain

# IASYC Shirt Order Form 2017

## Use One Order Form Per Shirt



Date: \_\_\_\_\_

**Shirt Size:**

- 15 Qty \_\_\_\_\_
- 15.5 Qty \_\_\_\_\_
- 16 Qty \_\_\_\_\_
- 16.5 Qty \_\_\_\_\_
- 17 Qty \_\_\_\_\_
- 17.5 Qty \_\_\_\_\_
- 18 Qty \_\_\_\_\_
- 18.5 Qty \_\_\_\_\_
- 19 Qty \_\_\_\_\_

**Mailing address:**

\_\_\_\_\_  
 \_\_\_\_\_

**Front of shirt**

\_\_\_\_\_  
 \_\_\_\_\_

**Billing Address:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Name Right Breast**

\_\_\_\_\_

**Temple Name Right Breast**

\_\_\_\_\_

**Temple Name Back of Shirt  
(Optional, Extra Cost)**

\_\_\_\_\_

**City State (abbreviation)  
(Optional, Extra Cost)**

\_\_\_\_\_



Back of shirt

## PHONE CONGRATULATIONS TO NEW IASYC MEMBER

Good morning Noble \_\_\_\_\_ this is \_\_\_\_\_ Fleet Captain of International Association of Shrine Yacht Clubs (IASYC). How are you today?

The reason I am calling I recently spoke to IASYC District Commodore of Indiana, Noble Bill Davis who notified me that you recently joined IASYC. I want to congratulate you and offer my assistance in the future with any questions you or your Lady may have pertaining to IASYC.

You will be receiving our quarterly newsletter "The Yachtsman". The Yachtsman has a list of Bridge Officers, their phone numbers and email address.

I am happy to help with any further information you may require about IASYC and look forward to meeting you in the future.

Have a great day.

## Phone Presentation for Dues Nonpayment

Noble or Brother-----, this is Bill Davis Fleet Captain of International Association of Shrine Yacht Club, how are you today?

### Small Talk

I am calling you today to bring our IASYC files up to date.

What is your DATE of BIRTH?

What is your Ladies Name?

Ask him for his email address.

Have you been receiving our IASYC Newsletter the Yachtsmen?

Have you received your 2017 IASYC dues card (wait and see what he answers)

Suggest to him to go to IASYC Web Site and use pay pal or Credit card to pay his dues.

### OR

Give him Don Vos (Secretary) name and address to send in his IASYC Dues.

Tell him of our IASYC Benefits and ask him if there are any benefits that he could recommend we could institute in his area to enhance new membership.

Suggest to him to view our IASYC Facebook and IASYC Website periodically.

Suggest to him to feel free to call you at any time. Provide him with your Phone number.

Note: In a few days after your call, follow up with an email thanking him for his time.



# INTERNATIONAL ASSOCIATION of SHRINE YACHT CLUBS



## IASYC PROCEDURE MANUAL

## The IASYC Shoulder Board Club



### District Commodore-Port Captain

New IASYC Shoulder Board Club recipients Once a Noble of IASYC receives an Appointment of either District Commodore or Port Captain, he is eligible to receive Shoulder Boards to be worn on the Epaulets of his White Uniform Shirt, because of enrolling 5 New Members into IASYC.

REMEMBER

New Members are the Life - blood of IASYC.



Lifetime Membership Pin



2017-36A



## IASYC Membership Jewel



Upon becoming a member of IASYC this Membership Jewel can be purchased at a cost of \$35.00 or \$45.00 If shipping is required.

## INDEX FOR IASYC PROCEDURE MANUAL

2017-1	Appointment Procedure
2017-2	Appointed Officer's Duties
2017-3	IASYC Appointed District Commodore's Duties
2017-4	IASYC Appointed Port Captain's Duties
2017-5	Sample Congratulation Letter for Appointees
2017-6	Appointees Information Sheet
2017-7	Sample Press Release for Appointees
2017-8	Recruiting Information
2017-9	To Assist Masonic/Shrine Membership Development
2017-9A	To Assist Masonic Family Day in Membership
2017-10	A Simple Procedure in Organizing a Local Shrine Mariners Club
2017-11	IASYC Application for Membership
2017-12	Is Your Shrine Club Going Dark?
2017-13	IASYC Donation to Shrine Transportation Fund.
2017-14	IASYC Sample Shrine Temple Recruiting Ad
2017-15	IASYC Sample Shrine Temple Recruiting Ad
2017-16	IASYC Letter Head.
2017-17	Shrine Temple Mariners Club Recruiting Ad
2017-18	Local Mariners Club Procedure Prior to Meeting
2017-19	Local Club Membership Dues Notice
2017-20	IASYC Regional Map (2018)
2017-21	IASYC Regional Map Appointees
2017-22	Mid-Winter Sign Up Sheet Sample
2017-23	Mid-Winter Meeting Schedule Sample
2017-24	Mid-Winter Announcement Sample
2017-25	Imperial Announcement Sample
2017-26	Imperial Sign-up Sheet Sample
2017-27	IASYC New By-Laws (2018)
2018-28	Order of Business & Rules of Order
2018-29	Officers Timeline
2018-29A	Basic Rules IASYC Time Line
2018-29B	Bridge Time Line
2018-30	IASYC Chain of Command
2018-31	IASYC Bridge Head Table Seating
2018-32	IASYC Shirt Order form
2018-33	Phone Congratulation to New IASYC MEMBER
2018-34	Phone Presentation for Non Payment of Dues
2018-35	PROCEDURE MANUAL COVER
2019-36	Appointees Shoulder Board Club
2017-36A	Lifetime Membership Pin
2017-36B	IASYC Membership Jewel
2021-37	IASYC PROCEDURE MANUAL INDEX
2021-38	IASYC MAP 11_2020
2021-39	Yachtsman Contents
2021-40	Lifetime Membership Package

2021-37



## Items to Appear in Quarterly IASYC Yachtsman Newsletter

**September:** Announce upcoming midwinter with full event details.

**December:** Update on midwinter and announcing Imperial with full event details. Request candidates for Fleet Captain.

**March:** Update on Imperial, announcing upcoming Bridge Officers.

The fourth Newsletter to be issued after Imperial.

### **The following is the minimum for information dissemination:**

- Current benefits available.
- Bridge Officer's reports.
- Appointed Committee Chairman reports.
- Store items available (IASYC SHIPS COMMISARY)
- Dues Notice.
- Announcements from Local Shrine Yacht Clubs.
- Announce new clubs joining.
- List of IASYC Bridge Officers with their address, telephone # and email.

**One month in advance of the issuance of the Newsletter**, a notice should be sent by the Editor to the Bridge Officers reminding them of the cutoff date for all information and reports for the upcoming Yachtsman.

At one time, we produced a dinghy mid-May between yachtsmen.



## LIFETIME MEMBERSHIP PACKAGE

LIFETIME MEMBERSHIP CARD

MONOGRAMMED WHITE AVIATOR SHIRT

(WITH AN 8-INCH PATCH AND SCIMITAR)

Bolo tie

Belt and Buckle

Lifetime Pin

New Member Jewel

Note: For IASYC Shirt information, use Form #2017-17 (item #32) in the IASYC Operational Procedure Manual.

2021-40